



29 November 2022

Chairperson: Alderman A G Ewart MBE

Vice Chairperson: Alderman A Grehan

Aldermen: J Baird, W J Dillon MBE, D Drysdale

Councillors: R T Beckett, A Givan, H Legge, G McCleave,

C McCready, U Mackin, S Mulholland and A Swan

Ex Officio: The Right Worshipful the Mayor, Councillor S Carson

Deputy Mayor, Councillor M Guy

A meeting of the Regeneration & Growth Committee will take place on **Thursday, 1st December 2022 at 6:00 pm** in the Council Chamber and remote locations for the transaction of business on the undernoted Agenda.

For those Members attending this meeting remotely, the Zoom link and passcodes are contained within the Outlook invitation that has been issued.

A hot buffet will be available in Lighters Restaurant from 5.15 pm for those Members who have confirmed in advance.

DAVID BURNS
Chief Executive
Lisburn & Castlereagh City Council

Agenda

1.0 Apologies

2.0 Declarations of Interest

- (i) Conflict of Interest on any matter before the meeting (Members to confirm the specific item)
- (ii) Pecuniary and Non-Pecuniary Interest (Members to complete the Disclosure of Interest Form)

3.0 Report of the Director of Service Transformation

3.1 Service Transformation Performance Reports

- 📄 *1. Dev Performance Report Q2 KPI's 2022 23 23.11.22.pdf* Page 1
- 📄 *Appendix 1(a) Budget Summary Draft Q2 Service Transformation.pdf* Page 4
- 📄 *Appendix 1(b) - Q2 Service KPIs.pdf* Page 7
- 📄 *Appendix 1(c) Service Transformation Departmental Risk Register.pdf* Page 12

4.0 Report of Head of Economic Development

4.1 Employment Academies

- 📄 *2. Employment Academies (for decision).pdf* Page 13

4.2 Lisburn City Centre Draft Orientation and Walkability Strategy

- 📄 *3. Walkability orientation report Nov 2022.pdf* Page 17

4.3 Holiday World Dublin

- 📄 *4. Holiday World Dublin 2023.pdf* Page 20

4.4 Labour Market Partnership Funding Contact 2022-2023 - Update

- 📄 *5. LMP Letter of Offer.pdf* Page 23
- 📄 *Appendix 5(a) LMP Funding Letter 15.4.22.pdf* Page 26
- 📄 *Appendix 5(b) LMP REVISED Letter of Offer 2022-23 1.11.22.pdf* Page 30

5.0 Report of the Head of Planning and Capital Development

5.1 Consultation on Review of Permitted Development Rights

[6. Consultation on Review of Permitted Development Rights - Drafte...pdf](#)

Page 34

5.2 Consultation in relation to Draft Planning Fees (Deemed Planning Applications and Appeal) (Amendment) Regulations (NI) 2022

[7. Consultation - Draft Planning Fees \(Deemed Planning Applicatio...pdf](#)

Page 39

6.0 Confidential Report of Director of Service Transformation

Items are confidential for reason of containing information relating to the financial or business affairs of any particular person (including the Council holding that information)

6.1 Estimates Process - Update

[1. Dev Report - Estimates Dec 22.11.22.pdf](#)

Not included

6.2 Hillsborough Forest Digital Sculpture Trail - Update

[1. Hillsborough Forest Digital Sculpture Trail - Update.pdf](#)

Not included

6.3 ITT for the Provision of Wooden 'Market style' Huts

[3Confid Committee Item Wooden Huts procurement 08 11 22_Redacted.pdf](#)

Page 43

7.0 Any Other Business



Development Committee

1 December 2022

Report from:

Director of Service Transformation

Item for Decision

TITLE: Service Transformation - Performance Reports

Background and Key Issues:

Background

1. This paper deals with the following areas:
 - Management Accounts covering the period 1st July 2022 to 30th September 2022
 - Q2 2022/23 KPI's
 - Directorate Risk Dashboard

Key Issues

1. Service Transformation Management Accounts – Q2

Attached (**see Appendix**) are the following trading summaries:

- Period 1 (1st July – 31st July 2022)
- Period 2 (1st August – 31st August 2022)
- Period 3 (1st September – 30th September 2022)

2. Q2 2022/23 Service Transformation KPI's

The Council operates a broad range of KPI's including statutory targets, for example, percentage of household waste collected that is sent for recycling (set externally and reported internally via Council Committees), performance improvement targets (set by Council and reported through Governance & Audit Committee) and operational metrics/service KPIs (set by Council and reported internally via Council Committees). Attached (see Appendix) there is provided an outline of performance for Q2 (July – September 22)) for the operational metrics/service KPIs.

In respect of the planning performance two of the indicators are reported. These form part of a wider performance analysis as part of the work of the Planning Committee and the officer team under delegated authority. The capacity to meet the targets is impacted by the delay in issuing decisions for rural dwellings after judicial review proceedings were lodged following publications and subsequent withdrawal of the PAN. A process to deal with the backlog of applications impacted by the judicial review proceeding is implemented with a view to improving performance in this area.

3. Directorate Risk Dashboard

The current Directorate risk dashboard is attached (see Appendix).

Service Transformation retain 12 departmental risks, of which three are high risk, seven medium and the remaining two are low. The three high departmental risks are:

- Data Sharing – risk remains significant until completion of cyber security training for all staff and Members as well as upgrade of current IT systems.
- IT/Cyber Security – due to increased cyber security threat factors, including the current Ukraine / Russia War.
- Projects – legal advisors appointed to manage judicial review proceedings with ongoing consultation with Committee regarding mitigation measures to manage the risk to delivery of projects.

Recommendation:

It is recommended that Members note and scrutinise:

1. The Q2 Management Accounts
2. The outturn of operational metrics/service KPIs for Q2 (July-September 22)
3. The Directorate Risk Dashboard

Finance and Resource Implications:

None

Screening:				
Equality and Good Relations	N/A	Environmental Impact Assessment	N/A	Rural Impact Assessment
				N/A

SUBJECT TO PLANNING APPROVAL: No

If Yes, "This is a decision of this Committee only. Members of the Planning Committee are not bound by the decision of this Committee. Members of the Planning Committee shall consider any related planning application in accordance with the applicable legislation and with an open mind, taking into account all relevant matters and leaving out irrelevant consideration".

APPENDICES:

- Appendix 1a** – The Q2 Management Accounts
- Appendix 1b** - The outturn of operational metrics/service KPIs for Q2 (July-September 22)
- Appendix 1c** - Directorate Risk Dashboard

HAS IT BEEN SUBJECT TO CALL IN TO DATE? No

If Yes, please insert date:

Service Transformation - July 2022 to Sept 22

Department	Month:-		Jul-22	
	Annual Budget	Budget to date	Total Actual & Committed	Total Variance
Expenditure:				
Payroll				
Technical & Estates	1,598,370	540,374	494,611	(45,763)
Development	1,360,110	452,542	367,145	(85,397)
Planning	1,655,190	551,728	544,145	(7,583)
Director Transformation	841,910	280,636	276,123	(4,513)
Total Payroll Expenditure:	5,455,580	1,825,280	1,682,024	(143,256)
Non-Payroll				
Technical & Estates	755,360	294,923	332,127	37,204
Development	6,427,310	2,260,444	2,227,619	(32,825)
Planning	230,250	83,296	136,811	53,515
Director Transformation	1,347,420	595,525	713,345	117,820
Total Non-Payroll Expenditure:	8,760,340	3,234,187	3,409,901	175,714
Total Expenditure	14,215,920	5,059,467	5,091,925	32,458
Income:				
Technical & Estates	(173,350)	(100)	(97)	3
Development	(5,014,160)	(2,954,841)	(2,946,255)	8,586
Planning	(1,245,000)	(402,915)	(305,590)	97,325
Director Transformation			(45,860)	(45,860)
Total Income:	(6,432,510)	(3,357,857)	(3,297,800)	60,057
Overall Net Position:				
Technical & Estates	2,180,380	835,197	826,641	(8,556)
Development	2,773,260	(241,855)	(351,491)	(109,636)
Planning	640,440	232,109	375,366	143,257
Director Transformation	2,189,330	876,161	943,608	67,447
Net Overall Position	7,783,410	1,701,609	1,794,123	92,514
Total Net Overall Position	7,783,410	1,701,609	1,794,123	92,514

Department	Month:-		Aug-22	
	Annual Budget	Budget to date	Total Actual & Committed	Total Variance
Expenditure:				
Payroll				
Technical & Estates	1,598,370	672,778	631,681	(41,097)
Development	1,360,110	565,396	473,047	(92,349)
Planning	1,655,190	689,660	697,259	7,599
Director Transformation	841,910	350,795	288,164	(62,631)
Total Payroll Expenditure:	5,455,580	2,278,629	2,090,150	(188,479)
Non-Payroll				
Technical & Estates	755,360	349,005	397,252	48,247
Development	6,427,310	2,285,675	2,409,515	123,840
Planning	230,250	96,254	76,443	(19,811)
Director Transformation	1,347,420	732,627	731,161	(1,466)
Total Non-Payroll Expenditure:	8,760,340	3,463,561	3,614,371	150,810
Total Expenditure	14,215,920	5,742,190	5,704,521	(37,669)
Income:				
Technical & Estates	(173,350)	(125)	(140)	(15)
Development	(5,014,160)	(3,064,172)	(3,211,688)	(147,516)
Planning	(1,245,000)	(494,582)	(452,335)	42,247
Director Transformation			(46,045)	(46,045)
Total Income:	(6,432,510)	(3,558,878)	(3,710,209)	(151,331)
Overall Net Position:				
Technical & Estates	2,180,380	1,021,658	1,028,793	7,135
Development	2,773,260	(213,101)	(329,126)	(116,025)
Planning	640,440	291,332	321,367	30,035
Director Transformation	2,189,330	1,083,422	973,280	(110,142)
Net Overall Position	7,783,410	2,183,312	1,994,312	(189,000)
Total Net Overall Position	7,783,410	2,183,312	1,994,312	(189,000)

Department	Month:-		Sep-22	
	Annual Budget	Budget to date	Total Actual	Total Variance
Expenditure:				
Payroll				
Technical & Estates	1,598,370	805,183	750,220	(54,963)
Development	1,360,110	679,376	592,384	(86,992)
Planning	1,655,190	827,592	849,500	21,908
Director Transformation	841,910	420,953	353,473	(67,480)
Total Payroll Expenditure:	5,455,580	2,733,103	2,545,576	(187,527)
Non-Payroll				
Technical & Estates	755,360	402,595	445,176	42,581
Development	6,427,310	2,971,854	3,014,081	42,227
Planning	230,250	121,625	(59,934)	(181,559)
Director Transformation	1,347,420	844,535	1,006,640	162,105
Total Non-Payroll Expenditure:	8,760,340	4,340,609	4,405,963	65,354
Total Expenditure	14,215,920	7,073,712	6,951,539	(122,173)
Income:				
Technical & Estates	(173,350)	(150)	(147)	3
Development	(5,014,160)	(3,530,442)	(3,686,054)	(155,612)
Planning	(1,245,000)	(622,498)	(598,594)	23,904
Director Transformation			(1,263)	(1,263)
Total Income:	(6,432,510)	(4,153,090)	(4,286,058)	(132,968)
Overall Net Position:				
Technical & Estates	2,180,380	1,207,628	1,195,249	(12,379)
Development	2,773,260	120,788	(79,589)	(200,377)
Planning	640,440	326,719	190,972	(135,747)
Director Transformation	2,189,330	1,265,488	1,358,850	93,362
Net Overall Position	7,783,410	2,920,622	2,665,481	(255,141)
Total Net Overall Position	7,783,410	2,920,622	2,665,481	(255,141)

Performance Summary

Service Transformation

(Type = 'Service')

Thursday 10th of November 2022



Red = Target missed or measure overdue
 Amber = Measure due but not complete
 Green = Target met or exceeded
 Grey = Measure not yet due

Department	Red	Amber	Green	Grey
Planning & Capital Development	1	0	1	0
Assets and Technical Services	0	0	0	2
Economic Development	0	0	1 (G)	5
Portfolio Office	0	0	1 (G)	4

PLANNING & CAPITAL DEVELOPMENT			DUE 1ST OCT 22		
27 : Major Applications Average processing time for major planning applications. (Processed from date valid to decision issued or withdrawn within an average of 30 weeks). Major planning applications processed within an average of 30 weeks.			TARGET 30	ACTUAL 0	STATUS Green
TARGET	30	30			
ACTUAL	83.4	0			
Notes:					

PLANNING & CAPITAL DEVELOPMENT			DUE 1ST OCT 22		
28 : Local Applications Average processing time for local planning applications. (Processed from date valid to decision issued or withdrawn within an average of 15 weeks). Local planning applications processed within an average of 15 weeks.			TARGET 15	ACTUAL 36.9	STATUS Red
TARGET	15	15			
ACTUAL	24.2	36.9			
Notes: The capacity to meet this target is impacted by the delay in issuing decisions for rural dwellings after judicial review proceedings were lodged following publications and subsequent withdrawal of the PAN. A process to deal with the backlog of applications impacted by the judicial review proceeding is implemented with a view to improving performance in this area.					

ASSETS AND TECHNICAL SERVICES			DUE 1ST APR 23		
212 : Assets Rental from the Council's leased assets. % Lettable floor space within the Council's leased assets			TARGET 90%	ACTUAL	STATUS Grey
TARGET	90%				
ACTUAL					
Notes: Currently we are approximately at 75% capacity, this has reduced from 98% occupancy due to expiration of one lease. This property is currently advertised for rental.					

ASSETS AND TECHNICAL SERVICES			DUE 1ST APR 23		
60 : Energy Consumption 3% Reduction of energy consumption . Reduction of Electricity and Natural Gas consumption			TARGET 3%	ACTUAL	STATUS Grey
TARGET	3%				
ACTUAL					
Notes: Unable to evaluate due to difficulties in recruitment for the position of Energy Officer. Exploring consultancy options to backfill post.					

ECONOMIC DEVELOPMENT		DUE 1ST APR 23		
115 : Tourism - Integrated Marketing Campaign Deliver an Integrated Marketing Campaign. Deliver Integrated Marketing Campaign during 22/23		TARGET Yes	ACTUAL No	STATUS Grey
TARGET	Yes			
ACTUAL	No			
<p>Notes: The Councils Integrated Marketing Campaign has been assessed and it is anticipated that the contract will be awarded in November 2022.</p>				

ECONOMIC DEVELOPMENT		DUE 1ST APR 23		
178 : Regeneration - Covid-19 Small Settlements Programme Delivery of the Covid-19 Small Settlements Programme. 80% Delivery of the Covid-19 Small Settlements Programme by end of March 2023		TARGET Yes	ACTUAL No	STATUS Grey
TARGET	Yes			
ACTUAL	No			
<p>Notes: Heritage Shopfront Scheme EOI released - 40 Submissions received with 37 invited to application stage. 18 LoO sent to date. Rural Investment Fund released for Expressions of Interests in October with online information session taking place on 13th October. Employers Agent appointed. Bulbs ordered for gateway planting. Community consultation in Annahilt undertaken in June 2022 and October 2022. concept designs drafted. Ongoing consultation with TNI RE Walkability and Transport Infrastructure in Glenavy and Aghalee. Consultation with HED and LNT for Lagan Towpath access at Nav Hse - concept design completed. Moira Gateway Signage to be installed late November. Annahilt Parklet Complete and EOI released for community markets pilot. Dfl site visit took place in October 2022 for Annahilt Environmental improvement scheme, planning application anticipated in Q3.</p>				

ECONOMIC DEVELOPMENT		DUE 1ST APR 23		
38 : New Jobs Number of new jobs per annum. Number of new jobs linked to business start activity and new investment		TARGET 116	ACTUAL	STATUS Grey
TARGET	116			
ACTUAL				
<p>Notes: At the end of Qtr. 2 - 42 new jobs have been created</p>				

ECONOMIC DEVELOPMENT		DUE 1ST APR 23		
39 : Business Solutions - New Business conversion Conversion of local businesses attending Council led business development events through to direct business support interventions . Conversion of local businesses		TARGET 20%	ACTUAL 22%	STATUS Green
TARGET	20%			
ACTUAL	22%			
<p>Notes: No webinars/events were held over the summer months – figure for Qtr 2 is same as Qtr.1 i.e. 42 businesses have gone on to Business Support Programme from 192 registered on events.</p>				

ECONOMIC DEVELOPMENT		DUE 1ST APR 23		
44 : Rural Development Planned Programmes Rural Investment. Planned TRPSI rural business programme investment		TARGET £70,000	ACTUAL	STATUS Grey
TARGET	£70,000			
ACTUAL				
<p>Notes: The call for applications under the Rural Business Development Grant Scheme closed on 31 May 2022 whereby 35 applications were submitted totalling an initial grant request of £112,205.63. Following eligibility checks and an assessment panel a total of 23 applications were issued with a Letter of Offer totalling a total grant request of £75,672.01</p>				

ECONOMIC DEVELOPMENT		DUE 1ST APR 23		
44 : Rural Development Planned Programmes Rural Investment. Number of businesses and public sector organisation supported		TARGET 35	ACTUAL	STATUS Grey
TARGET	35			
ACTUAL				
<p>Notes: The call for applications under the Rural Business Development Grant Scheme closed on 31 May 2022 whereby 35 applications were submitted totalling an initial grant request of £112,205.63. Following eligibility checks and an assessment panel a total of 23 applications were issued with a Letter of Offer totalling a total grant request of £75,672.01.</p>				

PORTFOLIO OFFICE		DUE 1ST APR 23		
180 : SMARTsheet Delivery of Business Solutions. Number of new Business Solutions developed using Smartsheets to develop a new system or replace legacy systems		TARGET 5	ACTUAL	STATUS Grey
TARGET	5			
ACTUAL				
<p>Notes: 4 - Corporate Health Dashboard, Corporate Plan (Objectives), Audit Tracker, MAC Form</p>				

PORTFOLIO OFFICE		DUE 1ST APR 23		
182 : Digital & Innovation Strategy Delivery of Phase 2 of the Digital & Innovation Strategy . Number of projects delivered during Phase 2 of the Digital & Innovation Strategy		TARGET 10	ACTUAL	STATUS Grey
TARGET	10			
ACTUAL				
<p>Notes: 1 - Digital Place Platform - PlaceCube</p>				

PORTFOLIO OFFICE		DUE 1ST APR 23		
183 : Full Fibre NI Council Sites connected to FFTP via FFNI . Number of Council Sites connected to FFTP via FFNI		TARGET 36	ACTUAL	STATUS Grey
TARGET	36			
ACTUAL				
Notes: Procurement underway to contract a network provider. Project to commence in January 2023				

PORTFOLIO OFFICE		DUE 1ST APR 23		
184 : Belfast Regional City Deal (BRCD) Number of bids . Number of bids being progressed under BRCD		TARGET 5	ACTUAL	STATUS Grey
TARGET	5			
ACTUAL				
Notes: 2: Destination Royal Hillsborough & the Digital Transformation Flexible Fund				

PORTFOLIO OFFICE		DUE 1ST OCT 22		
195 : Telephony Telephony Performance. Telephony availability (%)		TARGET 99%	ACTUAL 99.999%	STATUS Green
TARGET	99%	99%		
ACTUAL	99.996%	99.999%		
Notes: Up: 99.999% Down 0.001%				



SERVICE TRANSFORMATION DEPARTMENTAL RISK LIVE DASHBOARD

DASHBOARD KEY / INDICATOR

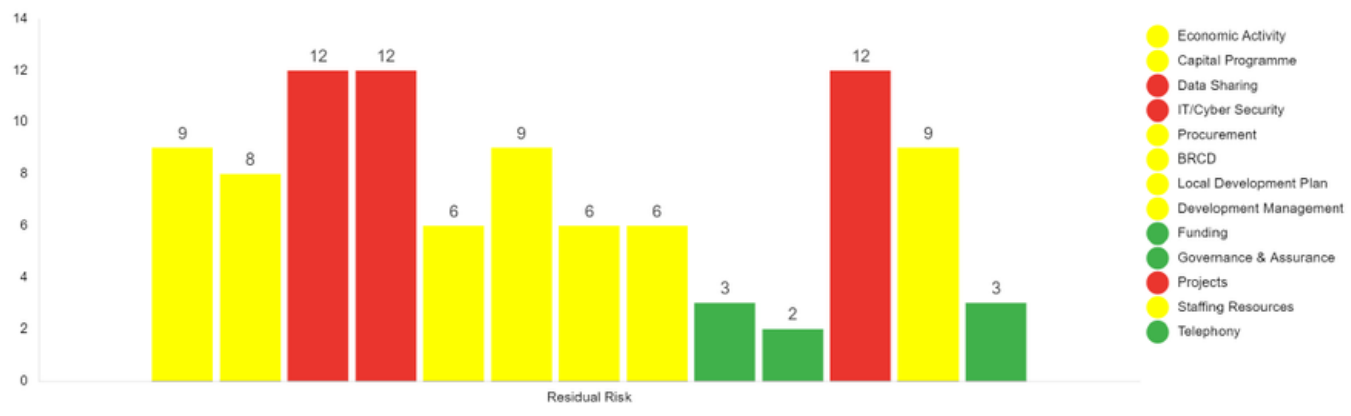
Risk Rating	
Key Symbol	Descriptor
●	Low (1-4)
●	Medium (5-11)
●	High (12-16)

Fluctuation Key	
Symbol	Descriptor
↑	Risk Increase
↓	Risk Decrease
↔	Remains Same
*	New Risk

Risk Matrix				
Likelihood	Minor	Moderate	Major	Catastrophic
Very Likely	4	8	12	16
Likely	3	6	9	12
Unlikely	2	4	6	8
Very Unlikely	1	2	2	4
	Minor	Moderate	Major	Catastrophic

SERVICE TRANSFORMATION RISK SUMMARY

Service Transformation Departmental Risks



SERVICE TRANSFORMATION DEPARTMENTAL RISK REGISTER

Service Transformation Risk Register

Ref.	High Risk	Risk	Risk Description	Risk Owner	Inherent Risk	Current Controls	Residual Risk	Fluctuation since last review	Rationale	Additional Acti	
Total		Count	13								
CRR 3	⚠	Economic Activity	Failure to identify, maximise and deliver an economic development programme that aligns with our stakeholder needs and the needs of the local economy in the context of the national and regional economic position.	HOS Economic Development	16	CRR 3 Economic Activity	9	↔		CRR 3 Econor Activity	
CRR 4	⚠	Capital Programme	Potential failure to deliver the agreed outcomes of the capital programme as a result of affordability or changes in third party funding arrangements.	HOS Planning	12	CRR 4 Capital Programme	8	↔		CRR 4 Capital Programme	
CRR 5	⚠	Data Sharing	Poor or inadequate data sharing agreements resulting in unintended data breach	TPO Manager	16	CRR 5 Data Sharing	12	↔		CRR 5 Data SI	
CRR 6	⚠	IT/Cyber Security	Breach in IT or cyber-attack resulting in significant outage or significant data loss	TPO Manager	16	CRR 6 IT / Cyber Security	12	↔		CRR 6 IT / Cyl Security	
CRR 9	⚠	Procurement	Non compliance with procurement and contract regulations, policies and processes resulting in reputation/financial loss and risk of litigation.	HOS Assets	9	CRR 9 Procurement	6	↔		CRR 9 Procur	
ST 1	⚠	BRCD	OBC approval spending at risk in the event of project not being realised	Director of Service Transformation	8	ST 1 BRCD	9	↔		ST 1 BRCD	
ST 2	⚠	Local Development Plan	Challenges to the Local Development Plan.	HOS Planning	12	ST 2 Local Development Plan	6	↔		ST 2 Local Development F	
ST 3	⚠	Development Management	Legal challenge to planning decisions.	HOS Planning	12	ST 3 Development Management	6	↔		ST 3 Developor Management	
ST 4	⚠	Funding	Funding Streams availability and implications for delivery of the Plan (eg 10 Yr Investment Plan, BRCD, European Funding etc)	Director of Service Transformation	8	ST 4 Funding	3	↔		ST 4 Funding	
ST 5	⚠	Governance & Assurance	Failure to implement appropriate governance and assurance frameworks.	Director of Service Transformation	6	ST 5 Governance & Assurance	2	↔		ST 5 Governar Assurance	
ST 6	⚠	Projects	Risk to delivery of large Council projects as a result of judicial review proceedings resulting in failure to deliver the ambitions of LCCC for our citizens.	Director of Service Transformation	16	ST 6 Projects	12	↔		ST 6 Projects	
ST 7	⚠	Staffing Resources	Insufficient staffing resources due to competing priorities: COVID, Absenteeism, concurrent emergencies, vacant posts/skills shortages.	Director of Service Transformation	16	ST 7 Staffing	9	*		ST 7 Staffing	
ST 8	⚠	Telephony	Risk of loss of service due to change over to new telephony system.	TPO Manager	6	ST 8 Telephony	3	*	Introduction of new telephony system	ST 8 Telephon	



Development Committee

1 December 2022

Report from:

Head of Economic Development

Item for Decision

TITLE: Employment Academies

Background and Key Issues:

Background

1. In addition to the funded HGV Academy reported to the Committee in October 2022, the agreed Labour Market Partnership's Action Plan contains a budget of £25,000 to be allocated to the delivery of a number of other Employment Academies across the Council area.
2. The Employment Academies to be delivered are a Construction Academy (budget £10,000) which will target youth unemployment, and a Health & Social Care Academy (budget 15,000) aimed at all ages, targeting those who are unemployed or economically inactive.

Key Issues

1. Belfast City Council has recently completed a major procurement exercise to appoint delivery agents for a number of sectoral based skills programmes. Lisburn and Castlereagh City Council was named as part of that procurement exercise to allow the Council to utilise the framework and avail of the economies of scale that come with it.
2. In line with this procurement exercise, it is therefore proposed that the Council appoints Workforce Training Services as the delivery agent, as they were the successful tenderer for the Construction element of the tender exercise. Workforce Training Services will

deliver the Lisburn and Castlereagh Construction Academy under the terms and conditions of Belfast City Council's Employment Academies Framework T1983 – Lot 3 Practical Sector.

3. It is also proposed that the Council appoints People 1st as the delivery agent, as they were the successful tenderer for the Health & Social Care element of the tender exercise. People 1st will deliver the Lisburn and Castlereagh Health & Social Care Employment Academy under the terms and conditions of Belfast City Council's Employment Academies Framework T1983 – Lot 1 Childcare and Social Care Academies.
4. The Council is now in a position to deliver these Employment Academies across the Council area. The employment academies will have an overall maximum budget of £25,000 which will enable a minimum of 20 participants to complete the programme.
5. It should be noted that the £25,000 is to be financed from the Labour Market Partnership Action Plan allocation. On 4 November 2022, the Council received final confirmation from the Department for Communities of this amount, and were in receipt of the associated letter of offer. Officers are confident that there will be sufficient demand for the 20 places given ongoing feedback received from companies, and a number of individuals that have already registered interest.

Recommendation:

It is recommended that the Committee considers and agrees to proceed with the appointment of Workforce Training Services as the delivery agent for the Construction Academy under Belfast City Council's Employment Academies Framework T1983 – Lot 3 Practical Sector up to a maximum budget of £10,000 as outlined above.

It is also recommended that the Committee considers and agrees to proceed with the appointment of People 1st as the delivery agent for the Health & Social Care Academy under Belfast City Council's Employment Academies Framework T1983 – Lot 1 Childcare and Social Care Academies, up to a maximum budget of £15,000 as outlined above.

Finance and Resource Implications:

The total budget for the Employment Academies is £25,000 funded by DfC.

Screening and Impact Assessment

1. Equality and Good Relations

Has an equality and good relations screening been carried out on the proposal/project/policy?

Yes

If no, please provide explanation/rationale

If yes, what was the outcome?:

Option 1
Screen out
without mitigation

Yes

Option 2
Screen out with
mitigation

Yes/No

Option 3
Screen in for
a full EQIA

Yes/No

Rationale for outcome/decision (give a brief explanation of any issues identified including mitigation and/or plans for full EQIA or further consultation)

It has been concluded that a detailed equality impact assessment is not necessary as all the potential impacts identified are minor and positive.

Insert link to completed Equality and Good Relations report:

2. Rural Needs Impact Assessment:

Has consideration been
given to Rural Needs?

Yes

Has a Rural Needs Impact
Assessment (RNIA) template been
completed?

Yes

If no, please given explanation/rationale for why it was not considered necessary:

If yes, give brief summary of the key rural issues identified, any proposed actions to address or mitigate and include the link to the completed RNIA template:

The programme has been developed in order improve employability conditions for those who are economically inactive or unemployed regardless of their urban / rural location.

SUBJECT TO PLANNING APPROVAL:

No

If Yes, "This is a decision of this Committee only. Members of the Planning Committee are not bound by the decision of this Committee. Members of the Planning Committee shall consider any related planning application in accordance with the applicable legislation and with an open mind, taking into account all relevant matters and leaving out irrelevant consideration".

APPENDICES:

HAS IT BEEN SUBJECT TO CALL IN TO DATE?

If Yes, please insert date:



Development Committee

1 December 2022

Report from:

Head of Economic Development

Item for Decision

TITLE: Lisburn City Centre Draft Orientation & Walkability Strategy

Background and Key Issues:

Background

1. Funding was secured through the Department for Communities Covid Revitalisation programme to develop a Walkability Strategy for Lisburn city centre.
2. The Paul Hogarth Company were procured in September 2021 to produce a plan for an Orientation and Walkability Strategy which will inform the implementation of ambitions to promote Lisburn city centre as 'A Walkable City'.

Key Issues

1. Attached (**see link below to SharePoint**) is the draft Lisburn Orientation and Walkability Strategy for consideration by Members.
2. The draft strategy undertook an analysis of the existing conditions across the city centre and reviewed the experience of visitors moving around the city in order to understand what walkability and signage improvements could be implemented.
3. Consideration was given to a number of documents and strategies to include the emerging Local Development Plan, The City Centre Masterplan 2019 -2023, The Car Park Strategy

and the Council's OpenSpace Strategy 2020 -2025. Documents covering the wider area such as the 2016 Northern Ireland Greenways Strategy and the 2015 Belfast Metropolitan Area Plan have also been considered.

4. A number of proposals have been identified that can be implemented to improve connectivity and signage across the city centre to connect key outdoor assets such as the Lagan Tow Path, Castle Gardens and Wallace Park, and points of interest strengthening the city centre identity and sense of place.
5. The orientation signage will include directional signage indicating the location of the nearest public convenience. These include Council-owned facilities such as Castle Gardens, Wallace Park, and privately owned facilities such as the Haslem hotel and Bow Street Mall.
6. Once the strategy has been agreed by Members and budget identified, this draft Orientation and Walkability Strategy will be used as the basis for a 12 week online public and stakeholder consultation.
7. Following consultation an action plan will be developed and priority actions identified for future consideration by the Committee.

Recommendation:

It is recommended that the Committee considers the update provided, and agrees that the draft proceeds to public consultation.

Finance and Resource Implications:

The implementation of the strategy and installation of signage will be funded from in-year Service Transformation budgets.

Screening and Impact Assessment

1. Equality and Good Relations

Has an equality and good relations screening been carried out on the proposal/project/policy? Yes

If no, please provide explanation/rationale

Screening completed in draft, to be finalised following outcome of public consultation.

If yes, what was the outcome?:

Option 1
Screen out
without mitigation

Option 2
Screen out with
mitigation

Option 3
Screen in for
a full EQIA

Rationale for outcome/decision (give a brief explanation of any issues identified including mitigation and/or plans for full EQIA or further consultation)

Insert link to completed Equality and Good Relations report:

2. Rural Needs Impact Assessment:

Has consideration been given to Rural Needs?

Yes

Has a Rural Needs Impact Assessment (RNIA) template been completed?

Yes

If no, please give explanation/rationale for why it was not considered necessary:

If yes, give brief summary of the key rural issues identified, any proposed actions to address or mitigate and include the link to the completed RNIA template:

While the project is focused on Lisburn city centre, it recognises many residents from rural areas shop, work, and socialise in the city centre. It also seeks to make connections to the towpath and therefore onwards to the wider rural area.

SUBJECT TO PLANNING APPROVAL:

Yes

If Yes, "This is a decision of this Committee only. Members of the Planning Committee are not bound by the decision of this Committee. Members of the Planning Committee shall consider any related planning application in accordance with the applicable legislation and with an open mind, taking into account all relevant matters and leaving out irrelevant consideration".

APPENDICES:

Appendix 3 - Link to Lisburn Orientation and Walkability Strategy:
[DRAFT - Lisburn Orientation and Walkability - Analysis and Concepts - compressed-compressed.pdf \(lccweb.co.uk\)](#)

HAS IT BEEN SUBJECT TO CALL IN TO DATE?

No

If Yes, please insert date:



Development Committee

1 December 2022

Report from:

Head of Economic Development

Item for Decision

TITLE: Holiday World Dublin

Background and Key Issues:

Background

1. Holiday World Dublin is scheduled to take place at the RDS from 27 January – 29 January 2023.
2. Following attendance in January 2020 it was agreed at Development Committee in March 2020 that a Council Delegation would attend the following year. However, due to the pandemic this is first event scheduled since 2020.

Key issues

1. In 2020 Holiday World Dublin attracted over 900 destination partners and 40,000 visitors from around the world. The show provides the opportunity to network with tour operators bringing inbound tourism traffic to Ireland.
2. LCCC has attended in previous years as part of the Northern Ireland Tourism Village, accompanied by Historic Royal Palaces (HRP). To date attendance at this event has been very successful and has resulted in a number of tour operators now regularly visiting the Council area. An increase in visitors travelling to LCCC destinations has also been experienced with anecdotal evidence through discussions with the Visitor Information Centres.

3. It is proposed that this year the Council will attend 2023 Holiday World Dublin as part of the Visit Belfast stand at no cost.
4. Attendance at this year's event will allow the Council to promote Lisburn and Castlereagh as a short break tourism destination within Northern Ireland whilst promoting Royal Hillsborough as a major tourism destination.
5. It is proposed that one Visitor Information Advisor accompanied by the Chair and Vice Chair or their nominees attend the Holiday World event to promote the Council area and benchmark what competition tourism destinations are presenting to promote their areas.

Recommendation:

It is recommended that the Committee consider and agree to the Chair and Vice Chair of the Development Committee or their nominees attending the 2023 Holiday World Dublin show.

Finance and Resource Implications:

The estimated cost for two Members attending Holiday World Dublin is £848.08. The cost will be met from within the in-year Economic Development budget.

Screening and Impact Assessment

1. Equality and Good Relations

Has an equality and good relations screening been carried out on the proposal/project/policy? No

If no, please provide explanation/rationale

Equality Screening for tourism marketing and communications in draft format.

If yes, what was the outcome?:

Option 1
Screen out
without mitigation

Yes/No

Option 2
Screen out with
mitigation

Yes/No

Option 3
Screen in for
a full EQIA

Yes/No

Rationale for outcome/decision (give a brief explanation of any issues identified including mitigation and/or plans for full EQIA or further consultation)

Insert link to completed Equality and Good Relations report:

[Empty text box for link]

2. Rural Needs Impact Assessment:

Has consideration been given to Rural Needs?

Yes

Has a Rural Needs Impact Assessment (RNIA) template been completed?

No

If no, please given explanation/rationale for why it was not considered necessary:

The project is a promotional event in Dublin to attract short stays, visitors and tourism revenue to the whole Council area.

If yes, give brief summary of the key rural issues identified, any proposed actions to address or mitigate and include the link to the completed RNIA template:

[Empty text box for summary]

SUBJECT TO PLANNING APPROVAL:

No

If Yes, "This is a decision of this Committee only. Members of the Planning Committee are not bound by the decision of this Committee. Members of the Planning Committee shall consider any related planning application in accordance with the applicable legislation and with an open mind, taking into account all relevant matters and leaving out irrelevant consideration".

APPENDICES:

[Empty text box for appendices]

HAS IT BEEN SUBJECT TO CALL IN TO DATE?

No

If Yes, please insert date:

[Empty text box for date]



Development Committee

1 December 2022

Report from:

Head of Economic Development

Item for Decision

TITLE: Labour Market Partnership Funding Contract 2022-2023 - Update

Background and Key Issues:

Background

1. The Council has been working with the new Lisburn and Castlereagh Labour Market Partnership in the design and development of an Action Plan in order to secure a Letter of Offer from the Department for Communities (DfC). The Action Plan was approved by the Regional Labour Market Partnership for Northern Ireland on 28th March 2022.
2. The administration budget associated with the programme as detailed in the plan was £91,506.73. DfC had advised the Council in March that the roll out of the initiative would be impacted by uncertainties at Stormont with regard to budget allocation.
3. On 15 April 2022, a Letter of Offer was issued by DfC (**see Appendix**) which comprised of an actual offer for £91,506.73 for administration funds (running costs) from 1 April 2022 - 31 March 2023 and an indicative offer of £267,984.84 for programme costs from 1 April 2022 - 31 March 2023. The indicative offer stated that all programme expenditure is at risk until a business case is approved but once the approval is in place any programme delivery costs incurred by the Council from 1 April 2022 onwards would be eligible for reimbursement under the Letter of Offer as normal.
4. The Council has therefore only incurred expenditure linked to running costs, and prepared the planning and procurement of the various programmes, but committed no programme expenditure until receipt of the anticipated Letter of Offer.

Key Issues

1. On 4 November 2022, a Letter of Offer was issued by DfC (**see Appendix**) which comprised of an actual offer for £359,491.57. The funding offer consists of £91,506.73 for administration funds (running costs) from 1 April 2022 - 31 March 2023 and £267,984.84 for programme costs from 1 April 2022 - 31 March 2023.
2. The budget of £267,984.84 will support delivery of Year 1 of the Labour Market Partnership Action Plan. The delay in funding presents some challenges in regard to delivering on some aspects of the associated projects within the timeframe set in the Letter of Offer. Officers are currently in negotiation with DfC in this regard, and the Department has confirmed some easements, allowing some final programme activity to complete in the first quarter of 2023-24, to be managed on an accruals basis.

Recommendation:

It is recommended that the Committee considers and notes the above update and further to this approves entering into contract as per the Letter of Offer.

Finance and Resource Implications:

A funding contract for £359,491.57 (£91,506.73 for administration and running costs associated with the LMP from 1 April 2022 - 31 March 2023 combined with £267,984.84 for programme costs for the same period) has been received.

Screening and Impact Assessment

1. Equality and Good Relations

Has an equality and good relations screening been carried out on the proposal/project/policy?

If no, please provide explanation/rationale

If yes, what was the outcome?:

<p>Option 1 Screen out without mitigation</p>	<input type="button" value="Yes"/>	<p>Option 2 Screen out with mitigation</p>	<input type="button" value="No"/>	<p>Option 3 Screen in for a full EQIA</p>	<input type="button" value="No"/>
--	------------------------------------	---	-----------------------------------	--	-----------------------------------

Rationale for outcome/decision (give a brief explanation of any issues identified including mitigation and/or plans for full EQIA or further consultation)

Insert link to completed Equality and Good Relations report:

<https://www.lisburncastlereagh.gov.uk/council/publications/equality-section-75/equality-screening-reports>

2. Rural Needs Impact Assessment:

Has consideration been given to Rural Needs?

Yes

Has a Rural Needs Impact Assessment (RNIA) template been completed?

Yes

If no, please give explanation/rationale for why it was not considered necessary:

n/a

If yes, give brief summary of the key rural issues identified, any proposed actions to address or mitigate and include the link to the completed RNIA template:

Impact will be neutral – programme will be available across the council area, and provide benefit to both urban and rural residents.

SUBJECT TO PLANNING APPROVAL:

No

If Yes, "This is a decision of this Committee only. Members of the Planning Committee are not bound by the decision of this Committee. Members of the Planning Committee shall consider any related planning application in accordance with the applicable legislation and with an open mind, taking into account all relevant matters and leaving out irrelevant consideration".

APPENDICES:

Appendix 5(a) - DfC correspondence 15 April 2022
Appendix 5(b) – DfC correspondence 1 November 2022

HAS IT BEEN SUBJECT TO CALL IN TO DATE?

No

If Yes, please insert date:



Department for
Communities
www.communities-ni.gov.uk

An Roinn
Pobal

Department for
Communities

Lisburn and Castlereagh City Council
Civic Headquarters
Lagan Valley Island
LISBURN
Co. Antrim
BT27 4RL

Labour Market Partnership Team
Department for Communities
Design Centre
39 Corporation Street
Belfast
BT1 3BA
Email: LMP@communities-ni.gov.uk

Our reference: LMP/ENI/08/22

Date: 15 April 2022

Dear Chief Executive,

LOCAL LABOUR MARKET PARTNERSHIP (LMP) FUNDING 1 APRIL 2022 to 31 MARCH 2023

Following consideration and approval of the LMP Action Plan, the Department for Communities is pleased to offer funding of £91,506.73 to Lisburn and Castlereagh City Council for administrative costs associated with the local LMP for the period of 1 April 2022 to 31 March 2023. An indicative offer of funding of £267,984.84 relating to operational costs associated with the Local LMP for the period of 1 April 2022 to 31 March 2023 is also provided. However, it should be noted this indicative funding offer for operational expenditure remains subject to business case approval which is expected to be in place by 30 June 2022.

As the indicative funding offer is less than the total requirement detailed within the approved Action Plan, please complete the attached budget schedule, identifying the areas of the Action Plan that will be enacted at this stage. You should note that operational expenditure is at risk until business case approval is in place.

Specific conditions of the offer:

1. The funding provided is to be used solely for running the LMP.
2. This offer is governed by the conditions for LMPs funding as detailed in the LMP Financial Guidelines.
3. This offer is conditional on acceptance of and adherence to the terms and conditions contained in the LMP Funding Agreement.

Acceptance

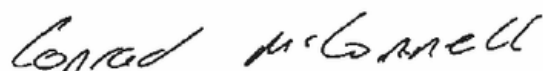
Please complete the enclosed letter of acceptance with a copy of the budget attached within 4 weeks from the date on letter of Offer, and return it to:

Secretariat to Labour Market Partnerships
Labour Market Partnership Team
Department for Communities
Design Centre
39 Corporation Street
Belfast
BT1 3BA

Additionally an electronic copy can be sent via email to LMP@communities-ni.gov.uk.

The Department for Communities requires acceptance prior to authorising the LMP first quarter grant claim.

Yours sincerely



Conrad McConnell

Director

LETTER OF ACCEPTANCE

Secretariat to Labour Market Partnerships
 Labour Market Partnership Team
 Department for Communities
 Design Centre
 39 Corporation Street
 Belfast
 BT1 3BA

Date 21.4.22

LETTER OF ACCEPTANCE OF LABOUR MARKET PARTNERSHIP (LMP) FUNDING 1 APRIL 2022 TO 31 MARCH 2023

Lisburn and Castlereagh City Council

This Council agrees the funding offer from the Department for Communities of £91,506.73 and an indicative funding offer of £267,984.84 for the period 1 April 2022 to 31 March 2023 to administer and run the activities of the LMP, in line with the funding criteria.

The funding will be wholly, exclusively and necessarily incurred in running the activities of the LMP as detailed in the budget schedule. The Council accept and agree to abide by the Terms and Conditions of the LMP Financial Guidelines and Funding Agreement.

Statement of Financial arrangements and control environment

I confirm the Council:

- has sound financial procedures and controls in place to govern the activities and expenditure of the LMP;
- will ensure all relevant documentation is retained to support all LMP expenditure claims;
- has arrangements in place to satisfy the requirement for providing assurance on the probity and proper use of funds;
- has effective Corporate Governance, Risk Management and operating policies referred to in the Financial Guidelines in place for the LMP; and
- will allow reasonable access to Council records relating to LMP transactions.

Signed 

Date 21/4/22

Chief Executive, on behalf of Lisburn and Castlereagh City Council

BANK ACCOUNT DETAILS

DfC Reference No: LMP/ENI/08/22

Applicant Lisburn and Castlereagh City Council

Amount of Funding £91,506.73 and indicative amount of £267,984.84

Period of Funding 1 April 2022 to 31 March 2023

Please complete Bank details below:

Name of Organisation: _____

Billing Address: _____

Name of Account: _____

Bank Name: _____

Bank Address: _____

Sort Code: _____ Account Number: _____



Signed by (Chief Executive)

DAVID BURNS

Name (Block Capitals)

21/4/22

Date

Lisburn & Castlereagh City Council
Civic Headquarters
Lagan Valley Island
Lisburn
Co Antrim
BT27 4RL

Work & Wellbeing Division
Department for Communities
Design Centre
39 Corporation Street
Belfast
BT1 3BA
Email: LMP@communities-ni.gov.uk

Our reference: LEP/ENI/08/22

Date: 01 November 2022

Dear Chief Executive,

LOCAL LABOUR MARKET PARTNERSHIP (LMP) FUNDING 1st APRIL 2022 to 31st MARCH 2023

The LMP Letter of Offer issued on 15 April 2022 included an offer of funding for administrative costs and an indicative offer of funding for operational costs associated with the local LMP. I can now confirm, on behalf of the Department of Communities, an offer of funding of £359,491.57 to Lisburn & Castlereagh City Council for costs associated with the local LMP for the period of 1 April 2022 to 31 March 2023.

I would be grateful if you could complete the 'Proposed LMP Budget 2022/23' column of the attached Budget Schedule to confirm the areas of the Action Plan that will be enacted. You will note that the Budget Schedule includes previously provided figures and an Active Budget including any change control requests received to date.

Specific conditions of the offer:

1. The funding provided is to be used solely for LMP expenditure.
2. This offer is governed by the conditions for LMPs funding as detailed in the LMP Financial Guidelines.
3. This offer is conditional on acceptance of and adherence to the terms and conditions contained in the LMP Funding Agreement.
4. The Department reserves the right to recover subsidies if required to do so.

Acceptance

Please complete the enclosed letter of acceptance with a copy of the budget attached within 4 weeks from the date on Letter of Offer, and return it to:

Secretariat to Labour Market Partnerships
Work and Wellbeing Division
Department for Communities
Design Centre
39 Corporation Street
Belfast
BT1 3BA

Additionally an electronic copy can be sent via email to LMP@communities-ni.gov.uk.

The Department for Communities requires acceptance prior to authorising the LMP first quarter grant claim.

Yours sincerely



Deirdre Ward
Director
Work and Wellbeing Division

LETTER OF ACCEPTANCE

Secretariat to Labour Market Partnerships
 Work and Wellbeing Division
 Department for Communities
 Design Centre
 39 Corporation Street
 Belfast
 BT1 3BA

Date

**LETTER OF ACCEPTANCE OF LABOUR MARKET PARTNERSHIP (LMP) FUNDING 1
 APRIL 2022 TO 31 MARCH 2023**

Lisburn & Castlereagh City Council

This Council agrees the funding offer from the Department for Communities of £359,491.57 for the period 1 April 2022 to 31 March 2023 to administer and run the activities of the LMP, in line with the funding criteria.

The funding will be wholly, exclusively and necessarily incurred in running the activities of the LMP as detailed in the LMP Action Plan and budget schedule. The Council accept and agree to abide by the Terms and Conditions of the LMP Financial Guidelines and Funding Agreement. The Council understand that in accepting this funding offer, the previous funding offer made by the Department on 15 April 2022 in support of LMPs has been superseded.

Statement of Financial arrangements and control environment

I confirm the Council:

- has sound financial procedures and controls in place to govern the activities and expenditure of the LMP;
- will ensure all relevant documentation is retained to support all LMP expenditure claims;
- has arrangements in place to satisfy the requirement for providing assurance on the probity and proper use of funds;
- has effective Corporate Governance, Risk Management and operating policies referred to in the Financial Guidelines in place for the LMP; and
- will allow reasonable access to Council records relating to LMP transactions.

Signed.....

Date

Chief Executive, on behalf of Lisburn & Castlereagh City Council

BANK ACCOUNT DETAILS

DfC Reference No: LEP/ENI/08/22

Applicant: Lisburn & Castlereagh City Council

Amount of Funding: £359,491.57

Period of Funding: 1 April 2022 to 31 March 2023

Please complete Bank details below:

Name of Organisation: _____

Billing Address: _____

Name of Account: _____

Bank Name: _____

Bank Address: _____

Sort Code: _____ Account Number: _____

Signed by (Chief Executive)

Name (Block Capitals)

Date



Development Committee

01 December 2022

Report from:

Head of Planning and Capital Development

Item for Decision

TITLE: Consultation on Review of Permitted Development Rights

Background and Key Issues:

Background

1. The Planning (General Permitted Development) Order (Northern Ireland) 2015 (GPDO) sets out types of development which can be undertaken without requiring a planning application.
2. These are referred to as permitted development rights and often relate to minor building works that have minimal impact to amenity and the environment. In most cases permitted development rights are subject to conditions and limitations specified in the GPDO. These may, for example, specify the maximum size or scale of what is permitted, restrict or dis-apply the rights in certain locations.
3. Proposed developments that do not fall within the scope of permitted development rights including variations to or non-compliance with conditions, must be the subject of a planning application process.
4. In a letter dated 28 October 2022, the Department for Infrastructure advised that it had issued a consultation paper on proposals to amend permitted development rights for
 - the installation of microgeneration equipment to include air, ground and water source heat pumps; and

- the installation of reverse vending machines in the wall or within the curtilage of a shop
5. The need to update the GDPO to take account of the three types of heat source pump described follows from the Energy Strategy published by the Northern Ireland Executive in December 2021 and its accompanying Action Plan in January 2022, which contained a commitment for the Department for Infrastructure to review permitted development legislation for low carbon heat installations to ensure it is up to date and fit for purpose.
 6. The Department for Agriculture, Environment and Rural Affairs has plans to introduce a Deposit Return Scheme for single-use drinks containers alongside England and Wales in 2024. The scheme aims to change consumer behaviour to encourage higher levels of drinks container recycling where resources are kept in use for as long as possible and waste is minimised. It is explained that the addition of this category to the GDPO is proposed to avoid delays in the implementation of the scheme and to prevent additional cost to retailers.

Key Issues

1. A copy of the consultation document can be viewed at the following link:

[Consultation on changes to planning permitted development rights to protect the environment and help address climate change | Department for Infrastructure \(infrastructure-ni.gov.uk\)](https://www.infrastucture-ni.gov.uk/consultation-on-changes-to-planning-permitted-development-rights-to-protect-the-environment-and-help-address-climate-change)
1. The Department for Infrastructure invites comments on the proposed additions to the GPDO on the basis of the following set of questions:
 - Question 1: Do you agree with the above proposals in relation to air source heat pumps?
 - Question 2: Do you have any additional amendments which you believe should be included? Please provide reasons.
 - Question 3: Do you agree with the above proposals in relation to ground or water source heat pumps?
 - Question 4: If you have views on whether permitted development rights for domestic wind turbines should be considered please provide details?
 - Question 5: Do you agree with the introduction of a new permitted development right for reverse vending machines?
 - Question 6: Do you have any amendments or additional restrictions you would propose to the permitted development right? Please provide reasons.
2. The closing date for responding is 23 December 2022.
3. The content of the proposed additions to the GDPO were shared with the Building Control and Environmental Health Units of the Council for information and comment.
4. The need to facilitate new and emerging forms of microgeneration equipment without the need for a planning application is welcomed particularly where the technology is being retrofitted to existing domestic residential properties. This speaks to the wider central government agenda on climate change.

5. The need to protect the amenity of neighbouring residents is allowed for as the equipment associated with the installation of air source pumps can generate noise.
6. No amendments are proposed or suggested to the draft addition to Part 2 of the Schedule attached to the GDPO.
7. The requirement to allow retailers to operate a deposit return scheme and to have facilities that encourage recycling is consistent with the Council's Waste Management Strategy and speaks to the wider Central Government Environment Strategy.
8. No amendments are proposed or suggested to the draft addition to Part 3 of the Schedule attached to the GDPO.

Recommendation:

It is recommended that the Committee consider the information provided and agree that the proposed changes to the GDPO are welcomed for the reasons outlined in the report and agree that:

1. A final response is prepared to reflect the above comments outlined in paragraphs 5 to 9.
2. The full content of the response be added to the noting schedule for the Development Committee when finalised and issued.

Finance and Resource Implications:

There are no finance and resource implications.

Screening and Impact Assessment

1. Equality and Good Relations

Has an equality and good relations screening been carried out on the proposal/project/policy?

If no, please provide explanation/rationale

This is a report in relation to a consultation in relation to a Review of Permitted Development Rights. EQIA is not required as this is screened separately by the Department.

If yes, what was the outcome?:

Option 1
Screen out
without mitigation

N/A

Option 2
Screen out with
mitigation

N/A

Option 3
Screen in for
a full EQIA

N/A

Rationale for outcome/decision (give a brief explanation of any issues identified including mitigation and/or plans for full EQIA or further consultation)

Insert link to completed Equality and Good Relations report:

2. Rural Needs Impact Assessment:

Has consideration been given to Rural Needs?

No

Has a Rural Needs Impact Assessment (RNIA) template been completed?

No

If no, please give explanation/rationale for why it was not considered necessary:

This is a report in relation to a consultation in relation to a Review of Permitted Development Rights. RNIA is not required as this is screened separately by the Department.

If yes, give brief summary of the key rural issues identified, any proposed actions to address or mitigate and include the link to the completed RNIA template:

SUBJECT TO PLANNING APPROVAL:

No

If Yes, "This is a decision of this Committee only. Members of the Planning Committee are not bound by the decision of this Committee. Members of the Planning Committee shall consider any related planning application in accordance with the applicable legislation and with an open mind, taking into account all relevant matters and leaving out irrelevant consideration".

APPENDICES:

HAS IT BEEN SUBJECT TO CALL IN TO DATE?

No

If Yes, please insert date:





Development Committee

01 December 2022

Report from:

Head of Planning and Capital Development

Item for Decision

TITLE: **Consultation in relation to Draft Planning Fees (Deemed Planning Applications and Appeal) (Amendment) Regulations (NI) 2022.**

Background and Key Issues:

Background

1. The Planning Appeals Commission (PAC) is an independent body, set up under the Planning Act (Northern Ireland) 2011, which deals with a wide range of land use planning issues and related matters.
2. PAC makes decisions on appeals against Council decisions on a wide range of planning and environmental matters. These may be made by a single Commissioner (a single decision) or by a panel of not fewer than four Commissioners (a panel decision).
3. The Northern Ireland Courts and Tribunal Service (NICTS) has responsibility for the administration of PAC, and Department of Justice (DoJ) has the power to create regulations that prescribe its procedure.
4. The Planning Fees (Deemed Planning Applications and Appeals) Regulations (Northern Ireland) 2015 ("the Regulations") prescribe the fees to be charged for planning appeals and deemed planning applications from 1 April 2015. The Regulations only affect the work of the Commission.

5. An email from DoJ dated 25th October 2022 provides details of a consultation in relation to Draft Planning Fees (Deemed Planning Applications and Appeal) (Amendment) Regulations (NI) 2022.
6. A copy of the consultation document can be viewed at the following link:
<https://www.justice-ni.gov.uk/consultations/draft-planning-fees-deemed-planning-applications-and-appeal-amendment-regulations-ni-2022>
7. The reason offered in the consultation document for the proposed increase at this time is that the planning fees charged by Councils and the Department for Infrastructure (DfI) have been increased and the fees to apply to PAC should be keeping pace with these fees.
8. Comments are sought and the closing date for responses is 20th December 2022. The proposed implementation of the increase is from 1st April 2023.

Key Issues

1. The proposed amendments for changes to the fees charged in relation to planning appeals and deemed planning applications are set out at section 2 of the consultation document. The approximate increase in the fee is between 1.5% and 2.0%.
2. By way of example, the following changes are proposed:
 - Where an application is deemed to have been made for an Environmental Impact Assessment development, the fee payable in respect of the deemed application is amended from £10,632 to £10,844; and
 - The fee for an appeal to the Commission is amended from £126 to £128.
3. The last increase in planning application fees was in 2019 and the uplift proposed by the PAC is before DfI Planning have announced any change to the fees for planning and other applications charged by Councils and the Department.
4. The consultation process should have been progressed in parallel with any announcement on fees from the Department. The reason for this is that there should be consistency in terms of the percentage increase in the fees and that takes account of the fact that there has been no uplift for three years.
5. Any uplift should also take account of recent inflationary pressures and be informed having regard to the recent NI Audit Office Report which described an action that the funding of planning should be placed on a more sustainable footing.
6. There is no direct implication for the Council in terms of the proposed fee structure other than if a similar percentage uplift was applied to planning applications by DfI then this would be too low for this Council to bear in terms of the burden of increased costs for operating the Service. There is little evidence of a joined up approach between DfI Planning and DoJ in terms of announcing the uplift in planning fees. DoJ should be asked to engage further with DfI and to extend the period for the consultation until a joint announcement can be made.

Recommendation:

It is recommended that the Committee consider and agree the above information and agree that the proposed changes to the Regulations are delayed to allow for further consultation between DfI Planning and DoJ for the reasons outlined in the report, and agree that:

1. A final response is prepared to reflect the above comments.
2. The full content of the response be added to the noting schedule for the Development Committee when finalised and issued.

Finance and Resource Implications:

There are no finance and resource implications.

Screening and Impact Assessment

1. Equality and Good Relations

Has an equality and good relations screening been carried out on the proposal/project/policy? No

If no, please provide explanation/rationale

This is a report in relation to a consultation in relation to a consultation in relation to Draft Planning Fees (Deemed Planning Applications and Appeal) (Amendment) Regulations (NI) 2022. EQIA is not required as this is screened separately by the Department.

If yes, what was the outcome?:

Option 1 Screen out without mitigation	N/A	Option 2 Screen out with mitigation	N/A	Option 3 Screen in for a full EQIA	N/A
--	-----	---	-----	--	-----

Rationale for outcome/decision (give a brief explanation of any issues identified including mitigation and/or plans for full EQIA or further consultation)

Insert link to completed Equality and Good Relations report:

2. Rural Needs Impact Assessment:

Has consideration been given to Rural Needs?

No

Has a Rural Needs Impact Assessment (RNIA) template been completed?

No

If no, please give explanation/rationale for why it was not considered necessary:

This is a report in relation to a consultation in relation to a consultation in relation to Draft Planning Fees (Deemed Planning Applications and Appeal) (Amendment) Regulations (NI) 2022. RNIA is not required as this is screened separately by the Department.

If yes, give brief summary of the key rural issues identified, any proposed actions to address or mitigate and include the link to the completed RNIA template:

SUBJECT TO PLANNING APPROVAL:

No

If Yes, "This is a decision of this Committee only. Members of the Planning Committee are not bound by the decision of this Committee. Members of the Planning Committee shall consider any related planning application in accordance with the applicable legislation and with an open mind, taking into account all relevant matters and leaving out irrelevant consideration".

APPENDICES:

HAS IT BEEN SUBJECT TO CALL IN TO DATE?

No

If Yes, please insert date:



Development Committee

Confidential

1 December 2022

Confidential Report from:

Director of Service Transformation

Local Government Act (Northern Ireland) 2014

Schedule 6 - Access to Information: Exemption Information

Information relating to the financial or business affairs of any particular person (including the Council holding that information).

When will the report become unrestricted:

Specify when
report will
become available

Redacted
report
available

following
ratification at
Council

Never

Item for Noting

TITLE: **ITT for the provision of wooden 'Market style' Huts**

Background and Key Issues:

Background

1. Following on from the success of the event in Castle Gardens last year we would like to encourage business across the Council area to trade (provide onsite hospitality) at Council led events. For example the Council aim to invite local businesses to trade at a market proposed in Castle Gardens at Christmas rather than bringing traders from outside of the Council area.
2. Funding has been secured through the Department for Communities to purchase up to 10 wooden 'Market Style' huts that can be used for the delivery of markets and events across the Council area. The sheds will be 8ft x 6ft with an Apex Roof, hatch door with an interior and exterior shelf and canopy. The sheds will be durable and secure to ensure they can be left in place over a period of time. Each shed will be fitted with a double electric socket to allow power to be supplied.

3. The tender was uploaded to etenders on 11 October 2022 and was for the construction, supply, delivery and storage of 10 wooden huts. The tender closed on 25th October 2022.

Key Issues

1. Four submissions were received as follows:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

2. On receipt of the tenders there was inconsistency in the pricing schedules and after clarification was sought the procurement process was completed and it was recommended to appoint [REDACTED] being the most economically advantageous tender bid [REDACTED]

Recommendation:

It is recommended that Committee notes the appointment of [REDACTED] as the lowest tender submission.

Finance and Resource Implications:

[REDACTED]

Screening and Impact Assessment

1. Equality and Good Relations

Has an equality and good relations screening been carried out on the proposal/project/policy? No

If no, please provide explanation/rationale

[REDACTED]

If yes, what was the outcome?:

Option 1 Screen out without mitigation	N/A	Option 2 Screen out with mitigation	N/A	Option 3 Screen in for a full EQIA	N/A
--	-----	---	-----	--	-----

Rationale for outcome/decision (give a brief explanation of any issues identified including mitigation and/or plans for full EQIA or further consultation)

[REDACTED]

Insert link to completed Equality and Good Relations report:

2. Rural Needs Impact Assessment:

Has consideration been given to Rural Needs?

Has a Rural Needs Impact Assessment (RNIA) template been completed?

If no, please given explanation/rationale for why it was not considered necessary:

If yes, give brief summary of the key rural issues identified, any proposed actions to address or mitigate and include the link to the completed RNIA template:

SUBJECT TO PLANNING APPROVAL:

If Yes, "This is a decision of this Committee only. Members of the Planning Committee are not bound by the decision of this Committee. Members of the Planning Committee shall consider any related planning application in accordance with the applicable legislation and with an open mind, taking into account all relevant matters and leaving out irrelevant consideration".

APPENDICES:

HAS IT BEEN SUBJECT TO CALL IN TO DATE?

If Yes, please insert date: