

LISBURN & CASTLEREAGH CITY COUNCIL

Minutes of the Remote Meeting of the Environmental Services Committee held on Wednesday, 6 April, 2022 at 6:00 pm

PRESENT IN CHAMBER:

Councillor A P Ewing (Chairman)

Councillor C McCready (Vice- Chairman)

Alderman J Baird

Councillors A Givan, H Legge, S Lee and A McIntyre

PRESENT IN REMOTE LOCATION:

The Right Worshipful the Mayor
Alderman S Martin

Councillors N Anderson, M Gregg, S Lowry and S Skillen

IN ATTENDANCE:

In Chamber:

Director of Environmental Services
Head of Service (Building Control)
Waste Policy and Development Manager
IT Officer
Technician
Member Services Officers

In Remote Location:

Head of Service (Environmental Health)

Commencement of the Meeting

At the commencement of the meeting, the Chairman, Councillor A P Ewing, welcomed those present to the remote meeting of the Environmental Services Committee, which was being live streamed to enable members of the public to hear and see the proceedings.

At this point, the Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

The Chairman, Councillor A P Ewing, stated that, whilst the meeting was being live streamed, unauthorised recording was not permitted, as per the Council's Standing Orders. He asked that mobile phones be put on silent or switched off for the duration of the meeting and proceeded to outline the evacuation procedures in the case of an emergency (during which Councillor N Anderson joined the meeting at 6.04 pm).

1. Apologies

It was agreed to accept apologies for non-attendance at the meeting on behalf of Aldermen M Henderson MBE and S P Porter, Councillors S Eastwood and R McLernon and the Head of Service (Waste Management and Operational Services).

2. Declarations of Interest

There were no declarations of interest.

3. Report from Head of Service (Building Control)

3.1 Street Naming – Off Saintfield Road, Lisburn

The Head of Service (Building Control) reported that Viewpoint Developments Ltd had proposed names (first and second preference), as set out in his report, for a development of 27 dwellings situated off Saintfield Road, Lisburn.

Members were provided with copy of the development layout and were advised that the request met the requirements of the Council's Street Naming Policy in that the names proposed were in keeping with existing approved street names in the vicinity and the topography of the site location.

Building Control Service having received no objections to the proposed names from Elected Members of the relevant District Electoral Area, nor the Royal Mail Address Management Team, it was proposed by Councillor C McCreedy, seconded by Councillor A Givan and agreed to recommend that the name Plantation View be approved for this development of 27 dwellings off Saintfield Road, Lisburn.

4. Report from Head of Service (Environmental Health)

4.1 Application to Extend Dfl Off-Street Car Parking Contract

Members were reminded that off-street car parking enforcement was being carried out through a contract with Transport NI of the Department for Infrastructure (Dfi) and being delivered on the ground by NSL. Eight councils were progressing with a collaborative enforcement and PCN processing tender led by Ards & North Down Borough Council. However, for a number of reasons, as referred to in the Head of Service's report, the progressing of alternative service delivery would not be completed within the agreed timeframe. It was, therefore, proposed by Councillor S Lee seconded by Alderman J Baird and agreed to recommend that approval be given to a one year extension (to 31 October, 2023) of the existing Dfi contract to ensure all elements of the new contract tender were adequately addressed.

Councillor S Lowry joined the meeting at this point (6.08 pm).

4.2 DVLA Web Enabled Enquiry System (WEE System) Contract

Members were advised that the Environmental Health Enforcement Section was responsible for investigating environmental crime. In order to instigate an investigation, Officers were sometimes required to obtain the details of the keeper of a vehicle which had been identified as being involved in such a crime. These “keepers” details were obtained by an authorised Officer of the Council who had been granted permission by the Driver and Vehicle Licensing Agency (DVLA) to access its Web Enabled Enquiry System (WEE System). This service with DVLA, for which there was a Contractual Agreement, had been in place since 2014 and was now due for renewal. Members having been provided with a copy of the DVLA WEE System Contract, it was proposed by Councillor M Gregg, seconded by Councillor S Lee and agreed to recommend that approval be given to the signing of the Agreement between Lisburn & Castlereagh City Council and the DVLA, subject to the contract being amended to reflect that the WEE Link was located at Lagan Valley Island rather than Bradford Court.

4.3 Rubys, Dundonald Entertainment Licence Extension

Councillor S Skillen joined the meeting during consideration of this item of business (6.15 pm).

The Committee was reminded that, at its meeting held on 6 October, 2021, it had been agreed to grant an Entertainment Licence for 6 months to Ruby’s (Hog & Goat), Dundonald, valid from 12 November, 2021 to 11 May, 2022. The Head of Service set out in his report an update in respect of issues that had arisen since November 2021 and Members were provided with a number of pieces of correspondence in this regard. Following discussion, during which the Head of Service responded to a number of queries raised, it was proposed by Councillor N Anderson, seconded by Councillor S Skillen and agreed to recommend that, in order to allow ongoing investigations to be concluded and an opportunity for the licensee to address any resultant recommendations, the Entertainment Licence for Ruby’s Dundonald be extended for a further 6 months.

The Head of Service noted comments around the benefit of the day being recorded on the information relating to Noise App recordings, given that licensing regulations were different for some days of the week and this would impact any enforcement actions taken.

5. Report from Head of Service (Waste Management and Operational Services)

In the absence of the Head of Service (Waste Management and Operational Services), his report was presented by the Waste Policy and Development Manager.

5.1 Consultation on the Introduction of Mandatory Digital Waste Tracking

Members were reminded that delegated authority had been granted to this meeting of the Committee to consider and approve the draft response to the above consultation, the closing date for submission of which was 15 April, 2022.

5.1 Consultation on the Introduction of Mandatory Digital Waste Tracking

Members having been provided with a copy of the draft response, it was proposed by Councillor N Anderson, seconded by Alderman J Baird and agreed that:

- (a) Members note the potential implications of mandatory digital waste tracking on Council waste management operations, as set out in the Head of Service's report and which had been reflected in the draft response; and
- (b) approval be given to the draft response.

Members thanked Officers involved in the preparation of this draft response.

6. Confidential Business

The matters contained in the confidential report would be dealt with "In Committee" due to containing information (a) relating to the financial or business affairs of any particular person (including the Council holding that information); (b) which is likely to reveal the identity of an individual; and (c) relating to any individual.

"In Committee"

It was proposed by Councillor S Lee, seconded by Councillor C McCreedy and agreed that the following matters be considered "in committee", in the absence of members of the press and public being present.

The live-stream was paused at this point (6.35 pm).

6.1 Extension to Contract for Receipt, Processing, Treatment, Recycling and Disposal of Street Sweepings Waste (Lot 2)
(Report will not be made available)

Members were reminded that delegated authority had been granted to this meeting of the Committee to consider and approve the extension of the current contract for street sweepings. It was proposed by Alderman J Baird, seconded by Councillor A Givan and agreed that:

- (a) approval be given to the extension of Lot 2 of the above contract, as set out in the Director's report; and
- (b) it be noted that delegated authority had been granted to the arc21 Chief Executive regarding consideration of any variation request.

6.2 Royal Hillsborough – Addressing Boundary
(Report to be made available following April Council meeting)

Delegated authority having been granted to the Committee to consider this matter, it was proposed by Alderman J Baird, seconded by Councillor C McCreedy and agreed that:

6.2 Royal Hillsborough – Addressing Boundary (Contd)

- (a) the 'Royal Hillsborough' address be applied to the additional properties indicated in the documentation provided and submitted to Land & Property Services (LPS) to update the Pointer address management system;
- (b) that this matter be reviewed annually; and
- (c) a 'Royal Hillsborough' boundary sign be erected in Culcavy.

Verbal Matter

6.3 Mullaghglass Odour Complaints

The Head of Service (Environmental Health) gave a verbal update in respect of Mullaghglass odour complaints and advised that a written update would be provided to Members.

Resumption of Normal Business

It was proposed by Councillor S Lee, seconded by Councillor A McIntyre and agreed to come out of committee and normal business was resumed. The livestream was resumed at 6.50 pm.

7. Any Other Business

7.1 May Committee Meeting
Chairman, Councillor A P Ewing

The Chairman, Councillor A P Ewing, reminded Members that the next meeting of the Committee, due to take place on 4 May, would commence at the earlier time of 5.30 pm in order to facilitate the Development Committee which was also taking place that evening.

7.2 Thanks to Altona Staff
Chairman, Councillor A P Ewing

The Chairman, Councillor A P Ewing, expressed his thanks to staff at the Central Services Depot at Altona for having addressed a number of issues highlighted by local residents, in an efficient and helpful manner. There had been excellent feedback from the public and Councillor Ewing asked that the Director of Environmental Services convey these sentiments to Altona staff.

7.3 Kerbside Project and Waste Transfer Facility Outline Business Case
Chairman, Councillor A P Ewing

The Chairman, Councillor A P Ewing, advised that reports in respect of the above matters would be considered at the May meeting of the Committee and encouraged Members' full attendance at that meeting.

7.4 Street Signage
Councillor C McCready

At the request of Councillor C McCready, the Head of Service (Building Control) gave a verbal report in relation to the process for ordering and erecting street signage. He asked that Members advise him of any signs they had concerns about.

There being no further business, the meeting was terminated at 6.55 pm.

Mayor/Chairman