

**LISBURN & CASTLEREAGH CITY COUNCIL**

**Minutes of the Remote Monthly Meeting of Council held on Tuesday 22 November, 2022 at 7:00 pm**

**PRESENT IN CHAMBER:**

The Right Worshipful the Mayor  
Councillor S Carson

Deputy Mayor  
Councillor M Guy

Aldermen J Baird, W J Dillon MBE, D Drysdale,  
A G Ewart MBE, O Gawith, A Grehan, S P Porter and  
J Tinsley

Councillors R T Beckett, D J Craig, A P Ewing, A Gowan,  
S Hughes, J Lavery BEM, S Lee, H Legge, G McCleave,  
C McCready, U Mackin, T Mitchell, S Mulholland,  
Jenny Palmer and John Palmer

**PRESENT IN REMOTE LOCATION:**

Aldermen M Henderson MBE and S Martin

Councillors R Carlin, F Cole, J Gallen, A Givan, M Gregg,  
S Lee, S Lowry, A McIntyre, R McLernon, S Skillen and  
N Trimble

**IN ATTENDANCE:**

Lisburn & Castlereagh City Council

Chief Executive  
Director of Environmental Services  
Director of Leisure and Community Wellbeing  
Director of Service Transformation (remote)  
Member Services Officers  
Technician  
IT Officer

Reverend R Higginson, Mayor's Chaplain

**Commencement of the Meeting**

At the commencement of the meeting, the Chief Executive outlined the evacuation procedures in the case of an emergency. The Right Worshipful the Mayor, Councillor S Carson, welcomed those present to the remote meeting of Council which, in line with Local Government (Coronavirus) (Flexibility of District Council Meetings) Regulations (NI) 2020, was being live streamed to enable members of the public to hear and see the proceedings. He pointed out that, unless the item on the agenda was considered under confidential business, the meeting would be broadcast online and members of the public could be captured on the livestream. Data captured on the livestream was processed in the exercise of official authority which covered public functions and powers which were set out in law and to perform a specific task in the public interest.

The Member Services Officer read out the names of the Elected Members and Officers in attendance at the meeting.

The Right Worshipful the Mayor requested that all mobile phones be put on silent or switched off for the duration of the meeting and pointed out that, in accordance with the Council's Standing Orders, whilst the meeting was being live-streamed, unauthorised recording was not permitted.

### Prayers

The Right Worshipful the Mayor, Councillor S Carson, expressed condolences in relation to the following bereavement:

- friend and colleague, Mr Simon Dillon, Health & Fitness Officer based at Lagan Valley LeisurePlex.

The Right Worshipful the Mayor, Councillor S Carson, welcomed his Chaplain, Reverend Roger Higginson, Lisburn Free Presbyterian Church, to the meeting. Reverend Higginson gave an address and said a prayer during which he too remembered the Dillon family.

At this point, The Right Worshipful the Mayor, Councillor S Carson, thanked Reverend Higginson for his attendance and he left the meeting (7.11 pm).

### 1. Business of The Right Worshipful the Mayor

#### 1.1 Mayor's Engagements (00:10:40)

The Council noted a number of engagements attended by The Right Worshipful the Mayor, Councillor S Carson, and the Deputy Mayor, Councillor M Guy, since the last meeting of Council.

### 2. Apologies (00:11:00)

It was agreed to accept apologies for non-attendance at the meeting on behalf of Councillor N Anderson and the Director of Finance and Corporate Services.

### 3. Declarations of Interest (00:11:37)

There were no declarations of interest.

### 4. Council Minutes (00:12:22)

It was proposed by Alderman A G Ewart, seconded by Alderman J Baird and agreed that the minutes of the meeting of Council held on 25 October, 2022 be confirmed and signed.

5. Matters Arising (00:12:45)

Page 604, Prayers

Councillor U Mackin put on record his appreciation to Members for their support over the past period of time when he had been unwell.

6. Deputations

There were no deputations.

7. Business Required by Statute

(i) Signing of Legal Documents (00:13:45)

It was proposed by Councillor T Mitchell, seconded by Alderman A G Ewart and agreed that the following legal documents be signed at the meeting:

- Lisburn and Castlereagh City Council and R&M Greenkeeper Ltd, Unit C1 Kilcronagh Business Park, Cookstown, Co Tyrone BT80 9HG – Single Tender Action Ref: STA 22/23-043 – for the provision of a residual and green waste haulage service from Council Household Recycling Centres;
- Lisburn and Castlereagh City Council and Department of Health, Independent Neurological Inquiry, Castle Buildings, Stormont Estate, Belfast – Lease Extension First Floor Bradford Court; and
- Lisburn and Castlereagh City Council and Killarney Christmas Tree Farm, Ballyhar Road, Knockasarnett, Killarney, Co Kerry, Ireland V93 NXX4 – Contract for procurement of civic and community harvested Christmas trees.

8. Adoption of Minutes of Committees

**Leisure and Community Development Committee**

**1 November, 2022**

(00:14:13)

Proposed by Councillor A McIntyre

Seconded by Councillor A Gowan

Page 614, Item 4.1.1

Pricing Schedule 2023/2024

The Chairman of the Leisure and Community Development Committee, Councillor A McIntyre, referred to the penultimate paragraph under the above item and stated that it should be amended to read “that the Committee agrees to approve the Price Point Increments for the financial year 2023/2024, subject to the proviso that there be no increase in the charges for the use of the Council’s grass pitches in the forthcoming financial year”.

**Environmental Services Committee**

**2 November, 2022**

(00:15:28)

Proposed by Councillor M Gregg

Seconded by Councillor C McCready

Page 623, Item 6.5

Council Strategic Waste Management Arrangements Update

Alderman D Drysdale expressed his concern in relation to the above matter and, as Chairman of arc21, his disappointment that the SIB Project Business Case Report had not been made available to arc21. He stated the importance of this matter being considered by all Members of Council, not just those on the Environmental Services Committee.

**Development Committee**

**3 November, 2022**

(00:18:52)

Proposed by Alderman A G Ewart

Seconded by Alderman A Grehan

**Corporate Services Committee**

**9 November, 2022**

(00:19:20)

Proposed by Councillor S Hughes

Seconded by Councillor U Mackin

Page 644, Item 8.2

Christmas Switch-On

Alderman S P Porter requested that, when reviewing the Christmas Switch-On event, Officers take account of complaints received regarding the omission of a street parade and endeavour to have this reinstated for future years.

Page 645, Item 9

Confidential Report from Director of Finance & Corporate Services

In response to comments by Alderman O Gawith, the Chief Executive agreed to provide him with clarification in respect of the reference included for each confidential item as to whether reports would be published in full, in a redacted form or not at all.

**Planning Committee**

**3 October, 2022**

(00:23:46)

The minutes of the Planning Committee meeting of 3 October, 2022 had been circulated for noting only as these minutes had been agreed at the subsequent meeting of the Planning Committee on 7 November, 2022. It was proposed by Alderman J Tinsley, seconded by Councillor John Palmer and agreed that their contents be noted.

9. Report from Chief Executive

There were no reports from the Chief Executive.

10. Reports from Members on Boards

There were no reports from Members on Boards.

11. Reports on Decisions Subject to the Reconsideration Procedure

There were no reports on decisions subject to the reconsideration procedure.

12. Notice of Motion

There were no Notices of Motion.

13. Confidential Business

The matter contained in the confidential report would be dealt with “In Committee” due to containing information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Government Department and employees of, or office holders under, the Council.

“In Committee”

It was proposed by Councillor D J Craig, seconded by Councillor A P Ewing and agreed that the following item be considered “in committee”, in the absence of members of the press and public being present. Member Services staff and the Technician left the meeting and the livestream was paused (7.26 pm).

13.1 Employee Recognition

(Redacted report would be available following decision)

It was proposed by Alderman A Grehan, seconded by Councillor A P Ewing and agreed that the recommendations outlined in the Chief Executive’s report be approved.

Member Services staff and the Technician returned to the meeting at this point (7.34 pm).

Verbal Matter

13.2 Financial Assistance from Westminster  
Alderman D Drysdale

Following discussion, it was proposed by Alderman D Drysdale, seconded by Alderman A G Ewart and agreed that the Chief Executive raise at SOLACE the possibility of seeking financial assistance from Westminster to help offset rates increases and report back to the relevant Committee.

Resumption of Normal Business

It was proposed by Alderman J Baird, seconded by Councillor C McCready and agreed to come out of committee and normal business was resumed. The live stream of the meeting was recommenced at this stage (7.45 pm).

14. Any Other Business

14.1 Speed Indicator Devices (00:25:44)  
Deputy Mayor, Councillor M Guy

The Deputy Mayor, Councillor M Guy, informed Members of the process for requesting, through the PCSP, Speed Indicator Devices for areas where road safety was a concern.

14.2 Items for Noting Schedule (00:27:17)  
Alderman A G Ewart

Following discussion, it was proposed by Alderman A G Ewart, seconded by Alderman A Grehan and agreed that the Corporate Management Team would give consideration to the most appropriate way to report Items for Noting in future. The Chief Executive stated that the December meeting of the Corporate Services Committee was due to consider a report on estimates, which contained details around paperwork associated with meetings. He agreed that this matter would be included in considerations, possibly by a Working Group.

14.3 December Meeting of Leisure and Community Development Committee  
Councillor A McIntyre (00:39:15)

The Chairman of the Leisure and Community Development Committee, Councillor A McIntyre, advised that, in order to facilitate a community Christmas Tree Switch-On event, the meeting of that Committee scheduled to take place on Tuesday, 6 December would commence at the earlier time of 5.30 pm.

14.4 Memorial Service at Aberdelghy Golf Club (00:40:00)  
Alderman J Tinsley

Alderman J Tinsley referred to his attendance at a Memorial Service the previous Sunday at Aberdelghy Golf Club in honour of Mr J McIlwaine who had been murdered whilst working at that location in 1987. Alderman Tinsley extended his thanks to Council staff for their work at the memorial garden and asked that the Chief Executive convey his comments to those involved.

14.5 Remembrance Day Services (00:41:15)  
The Right Worshipful the Mayor, Councillor S Carson

The Right Worshipful the Mayor, Councillor S Carson, put on record his thanks to those members of Council staff who had worked alongside members of the local branches of the Royal British Legion at Remembrance Day Services in Lisburn and Hillsborough.

14.5 Remembrance Day Services (Contd)  
The Right Worshipful the Mayor, Councillor S Carson

Councillor H Legge asked that the Royal British Legion be reminded that the Mayor laid the wreath on behalf of the residents of Lisburn and Castlereagh, not just the residents of Lisburn, and that this be taken into account for future services.

14.6 December Council Meeting (00:42:55)  
The Right Worshipful the Mayor, Councillor S Carson

The Right Worshipful the Mayor, Councillor S Carson, reminded Members that the December meeting of Council would take place on Monday, 19 December and commence at the earlier time of 6.00 pm.

Conclusion of the Meeting

At the conclusion of the meeting, The Right Worshipful the Mayor, Councillor S Carson, thanked those present for their attendance.

There being no further business for consideration, the meeting was terminated at 8.03 pm.

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Mayor