Lisburn & Castlereagh City Council

Civic Headquarters
Lagan Valley Island
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26 August, 2022

Chairperson: Alderman A G Ewart MBE

Vice Chairperson: Alderman A Grehan

Aldermen: J Baird, W J Dillon MBE and D Drysdale

Councillors: R T Beckett, F Cole, J Gallen, A Givan, H Legge, G McCleave, C McCready, U Mackin, S Mulholland and A Swan

Ex Officio: The Right Worshipful the Mayor, Councillor S Carson
Deputy Mayor, Councillor M Guy

Notice of Meeting

A meeting of the Development Committee will take place on **Thursday, 1st September 2022** at **6:00 pm** in the Council Chamber and remote locations for the transaction of business on the undernoted Agenda.

For those Members attending this meeting remotely, the Zoom link and passcodes are contained within the Outlook invitation that has been issued.

A hot buffet will be available in Lighters Restaurant from 5.15 pm for those Members who have confirmed in advance.

DAVID BURNS
Chief Executive
Lisburn & Castlereagh City Council

Agenda

1.0 Apologies

2.0 Declarations of Interest

(i) Conflict of Interest on any matter before the meeting (Members to confirm the specific item)

(ii) Pecuniary and Non-Pecuniary Interest (Members to complete the Disclosure of Interest Form

3.0 Report of the Director of Service Transformation

3.1 Service Transformation Performance Report

4.0 Report of Head of Economic Development

4.1 Moira Speciality Food Fair, 15th October 2022 - suspension of drinking Bye-Law

4.2 Corporate Membership of Social Enterprise Northern Ireland 2022/2023

5.0 Confidential Report of Director of Service Transformation

5.1 Annual Tender Reports for award of Plant and Machinery, Supply/Delivery/Laying of Quarry Bituminous Bound Materials and Associated Works, and Car Park Line Marking

Confidential due to information relating to the financial or business affairs of any particular person (including the Council holding that information).

5.2 Citywatch (formerly LCAC)

Confidential due to information relating to the financial or business affairs of any particular person (including the Council holding that information).

6.0 Any Other Business

Development Committee

1st September 2022

Report from:

Director of Service Transformation

Item for Decision

TITLE: **Service Transformation Performance Report**

Background and Key Issues:

Background

1. This paper deals with the following areas:

   - Summary budget reports covering the Q1 period 1st April 2022 to 30th June 2022
   - Q1 2022/23 KPI's

Key Issues

1. **Service Transformation Summary Budget Reports – Q1**
   A budget summary report for Quarter 1 – April to June 2022 is attached. This reflects the Service Transformation Directorate's draft budget report for the first quarter of the Financial year and is subject to review. Final management accounts for periods 1 to 4 (April to July) will be presented at Corporate Services Committee in September.

2. **Q1 2022/23 Service Transformation KPI's**
   The Council operates a broad range of KPI's including statutory targets, for example, percentage of household waste collected that is sent for recycling (set externally and reported internally via Council Committees), performance improvement targets (set by Council and reported through Governance & Audit Committee) and operational metrics/service KPIs (set by Council and reported internally via Council Committees). **Appendix 1(b)** provides an outline of performance for Q1 (April - June 22) for the operational metrics/service KPIs.

Recommendation:

It is recommended that Members note and scrutinise:

1. Summary budget reports for the Service Transformation Directorate covering the period 1st April 2022 to 30th June 2022.
2. The outturn of operational metrics/service KPIs for Q1 (April to June 22).

Finance and Resource Implications

None

Screening and Impact Assessment

1. Equality and Good Relations

Has an equality and good relations screening been carried out on the proposal/project/policy? | No

If no, please provide explanation/rationale

N/A

If yes, what was the outcome?:

Option 1 Screen out without mitigation	Yes/No	**Option 2** Screen out with mitigation	Yes/No	**Option 3** Screen in for a full EQIA	Yes/No

Rationale for outcome/decision (give a brief explanation of any issues identified including mitigation and/or plans for full EQIA or further consultation)

Insert link to completed Equality and Good Relations report:

2. Rural Needs Impact Assessment:

Has consideration been given to Rural Needs?	No	Has a Rural Needs Impact Assessment (RNIA) template been completed?	No	

If no, please given explanation/rationale for why it was not considered necessary:

N/A

If yes, give brief summary of the key rural issues identified, any proposed actions to address or mitigate and include the link to the completed RNIA template:

SUBJECT TO PLANNING APPROVAL: No

If Yes, "This is a decision of this Committee only. Members of the Planning Committee are not bound by the decision of this Committee. Members of the Planning Committee shall consider any related planning application in accordance with the applicable legislation and with an open mind, taking into account all relevant matters and leaving out irrelevant consideration".

APPENDICES: **Appendix 1(a)** Summary budget reports for Q1 (April to June 22)

Appendix 1(b) Operational metrics/Service KPIs for Q1 (April to June 22)

HAS IT BEEN SUBJECT TO CALL IN TO DATE?   No

If Yes, please insert date:

Service Transformation - April 2022 to June 22

	Month:-		Apr-22	
Department	**Annual Budget**	**Budget to date**	**Total Actual & Committed**	**Total Variance**
Expenditure:				
Payroll				
Technical & Estates	1,598,370	131,905	113,315	(18,590)
Development	1,360,110	112,854	84,647	(28,207)
Planning	1,655,190	137,932	135,305	(2,627)
Director Transformation	841,910	70,159	49,328	(20,831)
Total Payoll Expenditure:	**5,455,580**	**452,850**	**382,595**	**(70,255)**
Non-Payroll				
Technical & Estates	755,360	161,583	180,890	19,307
Development	4,336,310	978,098	832,735	(145,363)
Planning	230,250	33,958	280,708	246,750
Director Transformation	1,347,420	211,907	520,170	308,263
Total Non-Payroll Expenditure:	**6,669,340**	**1,385,546**	**1,814,503**	**428,957**
Total Expenditure	**12,124,920**	**1,838,396**	**2,197,098**	**358,702**
Income:				
Technical & Estates	(173,350)	(25)	(9,822)	(9,797)
Development	(2,923,160)	(469,975)	(538,539)	(68,564)
Planning	(1,245,000)	(91,666)	(72,378)	19,288
Director Transformation				0
Total Income:	**(4,341,510)**	**(561,666)**	**(620,739)**	**(59,073)**
Overall Net Position:				
Technical & Estates	2,180,380	293,463	284,383	(9,080)
Development	2,773,260	620,977	378,843	(242,134)
Planning	640,440	80,224	343,635	263,411
Director Transformation	2,189,330	282,066	569,498	287,432
Net Overall Position	**7,783,410**	**1,276,729**	**1,576,358**	**299,629**
Total Net Overall Position	**7,783,410**	**1,276,729**	**1,576,358**	**299,629**

	Month:-		May-22	
Department	**Annual Budget**	**Budget to date**	**Total Actual & Committed**	**Total Variance**
Expenditure:				
Payroll				
Technical & Estates	1,598,370	263,809	241,570	(22,239)
Development	1,360,110	225,709	183,406	(42,303)
Planning	1,655,190	275,864	276,093	229
Director Transformation	841,910	140,318	111,601	(28,717)
Total Payoll Expenditure:	**5,455,580**	**905,700**	**812,670**	**(93,030)**
Non-Payroll				
Technical & Estates	755,360	215,265	222,159	6,894
Development	4,336,310	1,219,424	1,234,498	15,074
Planning	230,250	25,917	420,397	394,480
Director Transformation	1,347,420	469,183	482,467	13,284
Total Non-Payroll Expenditure:	**6,669,340**	**1,929,789**	**2,359,521**	**429,732**
Total Expenditure	**12,124,920**	**2,835,489**	**3,172,191**	**336,702**
Income:				
Technical & Estates	(173,350)	(50)	(8,714)	(8,664)
Development	(2,923,160)	(2,671,430)	(2,789,796)	(118,366)
Planning	(1,245,000)	(183,333)	(148,018)	35,315
Director Transformation			(45,447)	(45,447)
Total Income:	**(4,341,510)**	**(2,854,813)**	**(2,991,975)**	**(137,162)**
Overall Net Position:				
Technical & Estates	2,180,380	479,024	455,015	(24,009)
Development	2,773,260	(1,226,297)	(1,371,892)	(145,595)
Planning	640,440	118,448	548,472	430,024
Director Transformation	2,189,330	609,501	548,621	(60,880)
Net Overall Position	**7,783,410**	**(19,325)**	**180,217**	**199,542**
Total Net Overall Position	**7,783,410**	**(19,325)**	**180,217**	**199,542**

	Month:-		Jun-22	
Department	**Annual Budget**	**Budget to date**	**Total Actual**	**Total Variance**
Expenditure:				
Payroll				
Technical & Estates	1,598,370	396,214	356,478	(39,736)
Development	1,360,110	339,688	279,265	(60,423)
Planning	1,655,190	413,796	402,315	(11,481)
Director Transformation	841,910	210,477	170,822	(39,655)
Total Payoll Expenditure:	**5,455,580**	**1,360,175**	**1,208,880**	**(151,295)**
Non-Payroll				
Technical & Estates	755,360	261,870	272,542	10,672
Development	4,336,310	1,646,975	1,775,456	128,481
Planning	230,250	70,337	430,654	360,317
Director Transformation	1,347,420	530,749	721,430	190,681
Total Non-Payroll Expenditure:	**6,669,340**	**2,509,931**	**3,200,082**	**690,151**
Total Expenditure	**12,124,920**	**3,870,106**	**4,408,962**	**538,856**
Income:				
Technical & Estates	(173,350)	(75)	(21,290)	(21,215)
Development	(2,923,160)	(2,803,136)	(2,946,278)	(143,142)
Planning	(1,245,000)	(279,999)	(238,320)	41,679
Director Transformation			(45,447)	(45,447)
Total Income:	**(4,341,510)**	**(3,083,210)**	**(3,251,335)**	**(168,125)**
Overall Net Position:				
Technical & Estates	2,180,380	658,009	607,730	(50,279)
Development	2,773,260	(816,473)	(891,557)	(75,084)
Planning	640,440	204,134	594,649	390,515
Director Transformation	2,189,330	741,226	846,805	105,579
Net Overall Position	**7,783,410**	**786,895**	**1,157,625**	**370,730**
Total Net Overall Position	**7,783,410**	**786,895**	**1,157,625**	**370,730**

Performance Summary

Service Transformation

(Type = 'Service')

Thursday 28th of July 2022

2 Red	0 Amber	1 Green	12 Grey

Red = Target missed or measure overdue
Amber = Measure due but not complete
Green = Target met or exceeded
Grey = Measure not yet due

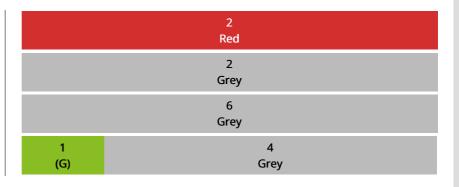|	
Planning & Capital Development	2 Red
Assets and Technical Services	2 Grey
Economic Development	6 Grey
Portfolio Office	1 (G) / 4 Grey

PLANNING & CAPITAL DEVELOPMENT   DUE 1ST JUL 22

| 27 : Major Applications Average processing time for major planning applications. (Processed from date valid to decision issued or withdrawn within an average of 30 weeks). **Major planning applications processed within an average of 30 weeks.** | TARGET **30** | ACTUAL **83.4** | STATUS **Red** |

| TARGET | 30 |
| ACTUAL | 83.4 |

Notes: Little opportunity to perform against this target and this is only one application that involved protracted negotiations with DfI Roads in terms of agreeing the private streets determination. The ability to meet targets against the responsiveness of consultees is highlighted with the Department for Infrastructure.

PLANNING & CAPITAL DEVELOPMENT   DUE 1ST JUL 22

| 28 : Local Applications Average processing time for local planning applications. (Processed from date valid to decision issued or withdrawn within an average of 15 weeks). **Local planning applications processed within an average of 15 weeks.** | TARGET **15** | ACTUAL **24.2** | STATUS **Red** |

| TARGET | 15 |
| ACTUAL | 24.2 |

Notes: The capacity to meet this target is impacted by the delay in issuing decisions for rural dwellings after judicial review proceedings were lodged following publications and subsequent withdrawal of the PAN. A process to deal with the backlog of applications impacted by the judicial review proceeding is implemented with a view to improving performance in this area.

ASSETS AND TECHNICAL SERVICES   DUE 1ST APR 23

| 212 : Assets Rental from the Council's leased assets. **% Lettable floor space within the Council's leased assets** | TARGET **90%** | ACTUAL | STATUS **Grey** |

| TARGET | 90% |
| ACTUAL | |

Notes: Currently we are approximately at 98% capacity, however we are aware of one lease that will become vacant in the autumn.

ASSETS AND TECHNICAL SERVICES   DUE 1ST APR 23

| 60 : Energy Consumption 3% Reduction of energy consumption . **Reduction of Electricity and Natural Gas consumption** | TARGET **3%** | ACTUAL | STATUS **Grey** |

| TARGET | 3% |
| ACTUAL | |

Notes: This information will be available at the end of April/May 2023 after the final energy bills have been received.

ECONOMIC DEVELOPMENT			DUE 1ST APR 23
115 : Tourism - Integrated Marketing Campaign Deliver an Integrated Marketing Campaign. **Deliver Integrated Marketing Campaign during 22/23**	TARGET Yes	ACTUAL No	STATUS Grey

TARGET	Yes
ACTUAL	No

Notes: Financial appraisal for the Integrated Marketing Campaign has been approved by council. The 3 year tender is currently being drafted for procurement of the new delivery agent.

ECONOMIC DEVELOPMENT			DUE 1ST APR 23
178 : Regeneration - Covid-19 Small Settlements Programme Delivery of the Covid-19 Small Settlements Programme. **80% Delivery of the Covid-19 Small Settlements Programme by end of March 2023**	TARGET Yes	ACTUAL No	STATUS Grey

TARGET	Yes
ACTUAL	No

Notes: Heritage Shopfront Scheme EOI released - 40 Submissions received with 37 invited to application stage. Rural Investment Fund due to be released for Expressions of Interests in September. Employers Agent appointed. Bulbs ordered for gateway planting. Community consultation in Annahilt undertaken in June 2022.

ECONOMIC DEVELOPMENT			DUE 1ST APR 23
38 : New Jobs Number of new jobs per annum.**Number of new jobs linked to business start activity and new investment**	TARGET 116	ACTUAL	STATUS Grey

TARGET	116
ACTUAL	

Notes: At the end of Qtr. 1 - 16 new jobs have been created

ECONOMIC DEVELOPMENT			DUE 1ST APR 23
39 : Business Solutions - New Business conversion Conversion of local businesses attending Council led business development events through to direct business support interventions . **Conversion of local businesses**	TARGET 20%	ACTUAL	STATUS Grey

TARGET	20%
ACTUAL	

Notes: Out of 192 businesses registered on our webinars from April- June, 42 of these have gone on to our Business Support programmes.

ECONOMIC DEVELOPMENT			DUE 1ST APR 23

44 : Rural Development Planned Programmes Rural Investment. **Planned TRPSI rural business programme investment**

TARGET	ACTUAL	STATUS
£70,000 TBC		Grey

TARGET	£70,000	
ACTUAL	TBC	

Notes: The call for applications under the Rural Business Development Grant Scheme closed on 31 May 2022 whereby 35 applications were submitted totalling an initial grant request of £112,205.63. These are subject to initial eligibility checks and assessment, whereby the total investment will reduce.

ECONOMIC DEVELOPMENT			DUE 1ST APR 23

44 : Rural Development Planned Programmes Rural Investment. **Number of businesses and public sector organisation supported**

TARGET	ACTUAL	STATUS
35		Grey

TARGET	35
ACTUAL	

Notes: The call for applications under the Rural Business Development Grant Scheme closed on 31 May 2022 whereby 35 applications were submitted totalling an initial grant request of £112,205.63. These are subject to initial eligibility checks and assessment, whereby the total investment will reduce.

PORTFOLIO OFFICE			DUE 1ST APR 23

180 : SMARTsheet Delivery of Business Solutions. **Number of new Business Solutions developed using Smartsheets to develop a new system or replace legacy systems**

TARGET	ACTUAL	STATUS
5		Grey

TARGET	5
ACTUAL	

Notes: 2 business solutions developed: Corporate Health Dashboard & Corporate Plan Objectives

PORTFOLIO OFFICE			DUE 1ST APR 23

182 : Digital & Innovation Strategy Delivery of Phase 2 of the Digital & Innovation Strategy . **Number of projects delivered during Phase 2 of the Digital & Innovation Strategy**

TARGET	ACTUAL	STATUS
10		Grey

TARGET	10
ACTUAL	

Notes: Projects currently being progressed as part of the Digital Oversight Board

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PORTFOLIO OFFICE			DUE 1ST APR 23
183 : Full Fibre NI Council Sites connected to FFTP via FFNI . **Number of Council Sites connected to FFTP via FFNI**	TARGET 36	ACTUAL	STATUS Grey

TARGET	36
ACTUAL	

Notes: Procurement underway to contract a network provider. Project to commence in January 2023

PORTFOLIO OFFICE			DUE 1ST APR 23
184 : Belfast Regional City Deal (BRCD) Number of bids . **Number of bids being progressed under BRCD**	TARGET 5	ACTUAL	STATUS Grey

TARGET	5
ACTUAL	

Notes: 2: Destination Royal Hillsborough & the Digital Transformation Flexible Fund

PORTFOLIO OFFICE			DUE 1ST JUL 22
195 : Telephony Telephony Performance. **Telephony availability (%)**	TARGET 99%	ACTUAL 99.996%	STATUS Green

TARGET	99%
ACTUAL	99.996%

Notes: Up: 99.996 % [89d 23h 31m 30s] Down: 0.004 % [04m 35s]

Lisburn & Castlereagh City Council

Development Committee

1 September 2022

Report from:

Head of Economic Development

Item for Decision

TITLE: **Moira Speciality Food Fair, 15th October 2022 - suspension of drinking Bye-Law**

Background and Key Issues:

Background:

1. The Council has successfully staged the Moira Speciality Food Fair each year in the grounds of Moira Demesne since 2015, with the event last year attracting an estimated 9,500 visitors. The Fair provides an ideal opportunity to showcase the quality producers and artisan traders in a family friendly, fun, and festival format.

2. The promotion of Food and Drink is one of the Council's strategic tourism themes going forward and recently appointed an event management company to deliver a series of food and drink events over the course of the year, promoting the quality producers and culinary excellence within the area as part of a single campaign.

Key Issues:

1. It is planned that the 2022 Moira Speciality Food Fair be extended to be the catalyst for a wider Moira Food and Drink Festival, generating additional buy-in and support from the local traders and community. As part of this initiative, it is proposed to promote the award winning local drink producers within the Council area and for alcohol to be consumed as part of the event.

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2. It is planned that 2022 Moira Speciality Food Fair be staged on Saturday 15th October within the grounds of Moira Demesne.

3. The Council bye-laws on all its parks prevent the consumption of alcohol and it is a requirement for the bye-law to be relaxed for the day of the event if alcohol is to be consumed. The businesses who would be appointed to sell alcohol would extend their drinks license on a temporary basis to cover this event.

4. The expansion of the food festival will involve a plan to integrate local businesses through encouraging business growth. This event is attracting funding from the Small Settlements grant and the NI Regional Food Programme funded through DAERA. The event has also been ear marked as a potential for growth in the wider food provenance for Northern Ireland and is linked to the collaborative Royal Hillsborough/Moira tourism destination plan.

5. The date chosen has been agreed with Parks and Amenities who will assist the event with in-kind support.

Recommendation:

It is recommended that Members consider and agree to the relaxation of the bye-law and thus permit the consumption of alcohol at Moira Demesne on 15th October 2022 as part of the planned Moira Speciality Food Fair.

Finance and Resource Implications:

No net additional costs to the wider food delivery programme as this event has been part grant funded from the Small Settlements grant and DAERA through the NI Regional Food Programme.

Screening and Impact Assessment

1. Equality and Good Relations

Has an equality and good relations screening been carried out on the proposal/project/policy?   Yes

If no, please provide explanation/rationale

If yes, what was the outcome?:

Option 1 Screen out without mitigation	No	**Option 2** Screen out with mitigation	Yes	**Option 3** Screen in for a full EQIA	No

Rationale for outcome/decision (give a brief explanation of any issues identified including mitigation and/or plans for full EQIA or further consultation)

Insert link to completed Equality and Good Relations report:

(See Appendix)

2. **Rural Needs Impact Assessment**:

| Has consideration been given to Rural Needs? | Yes | Has a Rural Needs Impact Assessment (RNIA) template been completed? | Yes | |

If no, please given explanation/rationale for why it was not considered necessary:

If yes, give brief summary of the key rural issues identified, any proposed actions to address or mitigate and include the link to the completed RNIA template:

(See Appendix)

SUBJECT TO PLANNING APPROVAL: No

If Yes, "This is a decision of this Committee only. Members of the Planning Committee are not bound by the decision of this Committee. Members of the Planning Committee shall consider any related planning application in accordance with the applicable legislation and with an open mind, taking into account all relevant matters and leaving out irrelevant consideration".

APPENDICES: **Appendix 2(a)** – Equality and Good Relations Screening
Appendix 2(b) - Rural Needs Impact Assessment

HAS IT BEEN SUBJECT TO CALL IN TO DATE?   No

If Yes, please insert date:

Events   March 2019
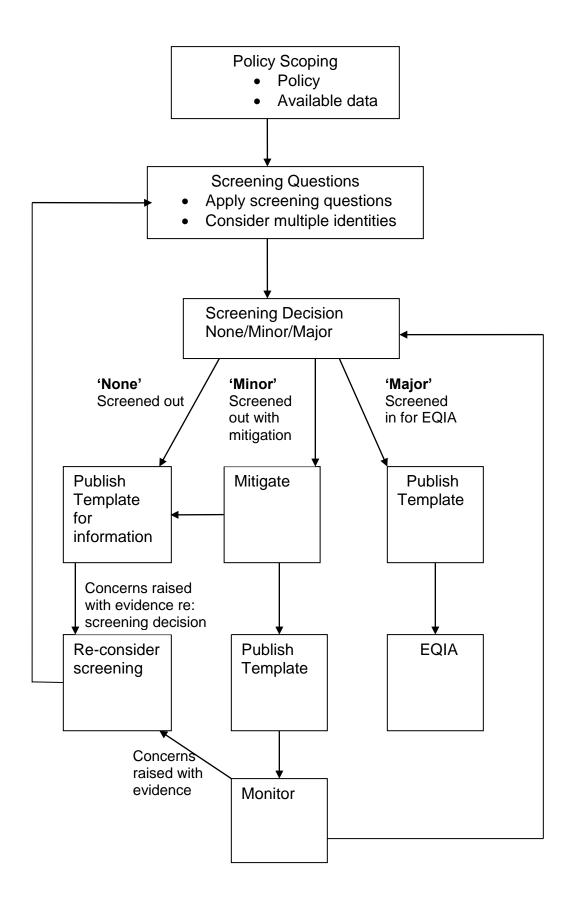
Screening Form (2010 Guidance)

(Taken from Section 75 of the Northern Ireland Act 1998 – A Guide for public authorities April 2010, Appendix 1)

Introduction – Notes to Aid Completion of the Screening Form

The following notes are included in Appendix 1 of the Guidance and are an aid to assist completion of the screening form.

Part 1. Policy scoping – asks public authorities to provide details about the policy, procedure, practice and/or decision being screened and what available evidence you have gathered to help make an assessment of the likely impact on equality of opportunity and good relations.

Part 2. Screening questions – asks about the extent of the likely impact of the policy on groups of people within each of the Section 75 categories. Details of the groups consulted and the level of assessment of the likely impact. This includes consideration of multiple identity and good relations issues.

Part 3. Screening decision – guides the public authority to reach a screening decision as to whether or not there is a need to carry out an equality impact assessment (EQIA), or to introduce measures to mitigate the likely impact, or the introduction of an alternative policy to better promote equality of opportunity and/or good relations.

Part 4. Monitoring – provides guidance to public authorities on monitoring for adverse impact and broader monitoring.

Part 5. Approval and authorisation – verifies the public authority's approval of a screening decision by a senior manager responsible for the policy.

A screening flowchart is provided overleaf.

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                    ┌─────────────────────────┐
                    │     Policy Scoping       │
                    │      • Policy            │
                    │      • Available data    │
                    └─────────────────────────┘
                                 │
                                 ▼
                    ┌─────────────────────────────────┐
         ┌─────────▶│   Screening Questions            │
         │          │  • Apply screening questions     │
         │          │  • Consider multiple identities  │
         │          └─────────────────────────────────┘
         │                       │
         │                       ▼
         │          ┌─────────────────────────┐
         │          │   Screening Decision     │◀──────────┐
         │          │   None/Minor/Major       │           │
         │          └─────────────────────────┘           │
         │            │          │          │              │
```

'None'   **'Minor'**   **'Major'**
Screened out   Screened   Screened
                    out with   in for EQIA
                    mitigation

```
   ┌──────────────┐   ┌──────────┐   ┌──────────────┐
   │ Publish      │   │ Mitigate │   │ Publish      │
   │ Template     │◀──│          │   │ Template     │
   │ for          │   │          │   │              │
   │ information  │   │          │   │              │
   └──────────────┘   └──────────┘   └──────────────┘
         │                 │                │
```

Concerns raised
with evidence re:
screening decision

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   ┌──────────────┐   ┌──────────┐   ┌──────────────┐
   │ Re-consider  │   │ Publish  │   │ EQIA         │
   │ screening    │   │ Template │   │              │
   │              │   │          │   │              │
   └──────────────┘   └──────────┘   └──────────────┘
         │                 │
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Concerns
raised with
evidence

```
                    ┌──────────┐
                    │ Monitor  │
                    │          │
                    └──────────┘
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Agenda 4.1 / Appendix 2a Events Funding Equality Assessment (screened & a...

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Part 1. Policy scoping

The first stage of the screening process involves scoping the policy under consideration.

The purpose of policy scoping is to help prepare the background and context and set out the aims and objectives for the policy, being screened.

At this stage, scoping the policy will help identify potential constraints as well as opportunities and will help the policy maker work through the screening process on a step by step basis.

Public authorities should remember that the Section 75 statutory duties apply to internal policies (relating to people who work for the authority), as well as external policies (relating to those who are, or could be, served by the authority).

Evidence to help inform the screening process may take many forms. Public authorities should ensure that their screening decision is informed by relevant data.

Part 2. Screening questions

Introduction

In making a decision as to whether or not there is a need to carry out an equality impact assessment, the public authority should consider its answers to the questions 1-4 which are given on pages 66-68 of this Guide (and which form part of the screening form).

If the public authority's conclusion is **none** in respect of all of the Section 75 equality of opportunity and/or good relations categories, then the public authority may decide to screen the policy out. If a policy is 'screened out' as having no relevance to equality of opportunity or good relations, a public authority should give details of the reasons for the decision taken.

If the public authority's conclusion is **major** in respect of one or more of the Section 75 equality of opportunity and/or good relations categories, then consideration should be given to subjecting the policy to the equality impact assessment procedure.

If the public authority's conclusion is **minor** in respect of one or more of the Section 75 equality categories and/or good relations categories, then

4

Events   March 2019

consideration should still be given to proceeding with an equality impact assessment, or to:

- measures to mitigate the adverse impact; or
- the introduction of an alternative policy to better promote equality of opportunity and/or good relations.

In favour of a 'major' impact

a) The policy is significant in terms of its strategic importance;

b) Potential equality impacts are unknown, because, for example, there is insufficient data upon which to make an assessment or because they are complex, and it would be appropriate to conduct an equality impact assessment in order to better assess them;

c) Potential equality and/or good relations impacts are likely to be adverse or are likely to be experienced disproportionately by groups of people including those who are marginalised or disadvantaged;

d) Further assessment offers a valuable way to examine the evidence and develop recommendations in respect of a policy about which there are concerns amongst affected individuals and representative groups, for example in respect of multiple identities;

e) The policy is likely to be challenged by way of judicial review;

f) The policy is significant in terms of expenditure.

In favour of 'minor' impact

a) The policy is not unlawfully discriminatory and any residual potential impacts on people are judged to be negligible;

b) The policy, or certain proposals within it, are potentially unlawfully discriminatory, but this possibility can readily and easily be eliminated by making appropriate changes to the policy or by adopting appropriate mitigating measures;

c) Any asymmetrical equality impacts caused by the policy are intentional because they are specifically designed to promote equality of opportunity for particular groups of disadvantaged people;

d) By amending the policy there are better opportunities to better promote equality of opportunity and/or good relations.

In favour of none

a) The policy has no relevance to equality of opportunity or good relations.

b) The policy is purely technical in nature and will have no bearing in terms of its likely impact on equality of opportunity or good relations for people within the equality and good relations categories.

Taking into account the evidence presented above, consider and comment on the likely impact on equality of opportunity and good relations for those affected by this policy, in any way, for each of the equality and good relations categories, by applying the screening questions (questions 1-4) given in the screening form (Part 2) and indicate the level of impact on the group i.e. minor, major or none.

Multiple identity

Generally speaking, people can fall into more than one Section 75 category. Taking this into consideration, are there any potential impacts of the policy/decision on people with multiple identities?
(*For example; disabled minority ethnic people; disabled women; young Protestant men; and young lesbians, gay and bisexual people).*

Part 3. Screening decision

All public authorities' equality schemes must state the authority's arrangements for assessing and consulting on the likely impact of policies adopted or proposed to be adopted by the authority on the promotion of equality of opportunity.

The Commission recommends screening and equality impact assessment as the tools to be utilised for such assessments. Further advice on equality impact assessment may be found in a separate Commission publication: Practical Guidance on Equality Impact Assessment.

Timetabling and prioritising

Note: The Total Rating Score should be used to prioritise the policy in rank order with other policies screened in for equality impact assessment. This list of priorities will assist the public authority in timetabling. Details of the Public Authority's Equality Impact Assessment Timetable should be included in the quarterly Screening Report.

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Part 4. Monitoring

Public authorities should consider the guidance contained in the Commission's Monitoring Guidance for Use by Public Authorities (July 2007).

The Commission recommends that where the policy has been amended or an alternative policy introduced, the public authority should monitor more broadly than for adverse impact (See Benefits, P.9-10, paras 2.13 – 2.20 of the Monitoring Guidance).

Effective monitoring will help the public authority identify any future adverse impact arising from the policy which may lead the public authority to conduct an equality impact assessment, as well as help with future planning and policy development.

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Part 1. Policy scoping

Information about the policy

Name of the Policy

Tourism Events Grants Policy- within Lisburn Castlereagh City Council including small scale and large scale events

Is this policy

An existing policy?		A revised policy?		A new policy?	**X**

What are the intended aims/outcomes the policy is trying to achieve?

The Economic Development Unit within Lisburn & Castlereagh City Council is involved in a number of distinct areas of operation aimed at developing prosperity throughout Lisburn and Castlereagh. This is achieved through creating opportunity, supporting local businesses and encouraging new investment.

The Council recognises the importance of economic development initiatives to drive forward the local economy across the region and the Economic Development Unit has played a pivotal role in securing significant investment. Applications for funding will be considered for all who meet the criteria, providing funding is available, regardless of religious belief, political opinion, racial group, age, marital status, sexual orientation, gender, disability or dependants.
Economic Development Unit includes the service areas of Economic Development
1. Business Solutions
2. Regeneration
3. Tourism
4. Rural Development
5. Economic Development
6. Business Start Up

The tourism departments main aim is to support the local tourism economy including supporting events in the local area to increase visitor trips, bed-nights and tourism revenue. All sections of the Economic Development Department offer advice guidance and is some instances financial support for business in terms of grants. Tourism Development advertise the application process in the

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local press and on social media platforms to ensure transparency for all who wish to apply.

The policy aims to promote the sustainability and competitiveness of local business and organisations through creating access to event funding opportunities which will support an event within the Lisburn and Castlereagh area by offering a contribution to the event running costs based upon their application. We would anticipate that with the potential growth in the Tourism Sector this will directly and indirectly make a positive impact on the local economy. Currently 2 events funding applications exist;
1. Small grants up to £1,000
2. Large grants up to £10,000

The Events Funding Policy will facilitate responding effectively to event funding requests within LCCC. This will be achieved through assessing key themes of ensuring compliance (within the required funding criteria), equality, delivering value for money through a commercial approach and supporting the local tourism economy. An events application for 'up to £1000 support' (currently around 12-15 per year) and 'over £1,000 support' (currently around 5-7 per year) is then made to the Tourism Development Section.

This policy will offer a framework for future requests to economic development for funding to support events. This could be either Council organised events or for a third party to deliver within the Lisburn and Castlereagh City Council area. Examples of previous events funding requests include:-
• Speciality Food Fair
• Balmoral Show
• Farmers Market – Christmas event
• Hilden Beer Festival
• Sunflower Festival

A key vision of Lisburn and Castlereagh City Council's Economic Development is to develop Lisburn Castlereagh as a prime location for investment, encourage business start-up and nurture growth. To achieve this, the unit organise events such as Made in Lisburn Castlereagh to showcase the leading businesses within the Council area.

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The Tourism Development Unit of Lisburn & Castlereagh City Council will give consideration to financially supporting events that can provide evidence of supporting one or more of the following:

- Attraction of out-of-state visitors and participants (either taking part in or hosting event) to the Lisburn & Castlereagh City Council area.
- Attraction of domestic visitors and participants to the Lisburn & Castlereagh City Council area.
- Generation of 'bed-nights' in the Lisburn & Castlereagh City area.
- Generation of positive publicity for the Lisburn & Castlereagh City Council area strengthening the Lisburn & Castlereagh City Council area credibility as a tourist and visitor destination.
- Attraction of positive media coverage outside the Lisburn & Castlereagh City Council area.
- Requires Lisburn & Castlereagh City Council assistance to ensure the overall success of the event. Supporting the gap in expenditure for event.

Where the main purpose of an event is to raise money for a charity and/ or charities, financial assistance will not normally be provided by Lisburn & Castlereagh City Council.

Those applying for funding must demonstrate that the event will be based within the Lisburn Castlereagh Council area.

Are there any expected benefits to the Section 75 categories/groups from this policy? If so, please explain

It is anticipated that all nine of the Section 75 categories could potentially benefit from this policy. For example, it is anticipated that it will benefit those of different ages, religion, as well as, those with disabilities and those with dependents. The events funding policy will support local Economic and Tourism Events and therefore boost local economy through spending in local hotels, accommodation, restaurants and attractions. It may also provide jobs and investment.

This policy will be open equally across the City. The grant funding will be accessible to all organisations and individual who wish to apply in the participating council area and LCCC will work to ensure that it is accessible to all those who wish to apply.

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Who initiated or wrote the policy?

Economic Development Unit Lisburn and Castlereagh City Council

Who owns and who implements the policy?

Economic Development Unit implements the policy for Lisburn and Castlereagh City Council (the owners)

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Implementation factors
Are there any factors which could contribute to/detract from the intended aim/outcome of the policy/decision?

If yes, are they

Financial?	x	Legislative?	x	Other?	

If other, please detail below

Elected members

Main stakeholders affected

Who are the internal and external stakeholders (actual or potential) that the policy will impact upon?

Staff	✓
Service Users	✓
Other Public Sector Organisations	✓
Voluntary/Community/Trade Unions	✓
Other public sector authorities	✓
Local businesses / retail / local schools	✓
All Local V&C bodies within the LCCC region	✓
Business Community / Local Residents	✓

If other, please detail below

Other policies with a bearing on this policy

Name of policy	Who owns or implements policy?
Community Development Plan	LCCC
Hillsborough Master Plan	LCCC
Tourism Development Strategy	LCCC
Corporate Plan	LCCC
Performance Improvement Plan	LCCC
NI Statistics & Research Agency	

Available evidence

What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for each of the Section 75 categories.

The policy aims to promote the sustainability and competitiveness of local business and organisations through creating access to event funding opportunities. We would anticipate that with the projected growth within the tourism sector this will directly and indirectly make a positive impact on the local economy.

The Tourism Strategy commissioned by LCCC in partnership with Tourism NI, Jan 2017, provides a Vision and Action Plan, creating a 'road map' to assist the growth in the local tourism offer, maximising tourism opportunities that will in turn increase bed nights, trips and spend. One way to assist in this growth is to support minor and major events in the LCCC area. Minor events tend to be ones receiving less that £1,000 funding support, with smaller visitor numbers, less economic benefits and meeting the designated criteria on the Tourism Small Grant Application. Major events will be put before the Development Committee to consider the level of funding, based on a more detailed application form that will look at overall budget shortfall, impact on the area, including bed-nights and visitor numbers. Some recent major events have included Circuit of Ireland Car Rally, Hillsborough Oyster Festival, and Pipe Band Championships. Minor events include the likes of Dog Obedience Championships, Lecture nights, Car Cavalcades.

In the most recent NISRA, June 2017, Local Government Tourism statistics Lisburn and Castlereagh City Council is highlighted as having the least number of bed-nights and visitor trips of any Council. Whilst tourism revenue is slightly better performing this is partly attributed to the strong shopping and retail offer in the Council area. The new LCCC Tourism Strategy looks at ways to address the undersupply in commercial accommodation alongside other initiatives to attract more visitors and associated spend. The staging of events is one such way to steadily grow visitor numbers, especially the day visitor market. Another benefit from events is the positive PR attached to same.

The LCCC Socioeconomic profile 2015 research highlights that 'using a proxy for the hospitality sector (employee jobs in both the accommodation and food and beverage serving activities sectors); we can identify relationships between the size of the sector and the strength of tourism locally.' Therefore, local authorities that have larger hospitality sectors typically attract greater numbers

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of overnight visitors and higher visitor spend.   Attracting and supporting additional events in the area will ensure ongoing growth and economic benefits are distributed to local business.

All groups will be able to have access to the policy. At this present time it could not be anticipated who may benefit from accessing the policy. It will be kept under review as the policy is implemented.

At this stage it would be difficult to be prescriptive about which group(s) may avail of this policy, however the socioeconomic research has profiled these groupings. However in relation to Section 75 groups the socioeconomic research would support such an inclusive policy.

Sec 75 Category	Details of evidence/information
Religious Belief	All proposed initiatives are open to businesses and organisations from across LCCC and where venues are required to host activities which are taking place, we will try to ensure that they are all shared spaces and accessible by all. For profile see appendix.
Political Opinion	All proposed initiatives are open to businesses and organisations from across LCCC and where venues are required to host activities which are taking place, we will try to ensure that they are all shared spaces and accessible by all. For profile see appendix.
Racial Group	All proposed initiatives are open to businesses and organisations from across LCCC and where venues are required to host activities which are taking place, we will try to ensure that they are all shared spaces and accessible by all. For profile see appendix.
Age	All proposed initiatives are open to businesses and organisations from across LCCC and where venues are required to host activities which are

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	taking place, we will try to ensure that they are all shared spaces and accessible by all. For profile see appendix
Marital Status	All proposed initiatives are open to businesses and organisations from across LCCC and where venues are required to host activities which are taking place, we will try to ensure that they are all shared spaces and accessible by all. For profile see appendix.
Sexual Orientation	All proposed initiatives are open to businesses and organisations from across LCCC and where venues are required to host activities which are taking place, we will try to ensure that they are all shared spaces and accessible by all. For profile see appendix
Men & Women Generally	All proposed initiatives are open to businesses and organisations from across LCCC and where venues are required to host activities which are taking place, we will try to ensure that they are all shared spaces and accessible by all. For profile see appendix.
Disability	All proposed initiatives are open to businesses and organisations from across LCCC and where venues are required to host activities which are taking place, we will try to ensure that they are all shared spaces and accessible by all. For profile see appendix.
Dependants	All proposed initiatives are open to businesses and organisations from across LCCC and where venues are required to host activities which are taking place, we will try to ensure that

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	they are all shared spaces and accessible by all. For profile see appendix.

Taking into account the information referred to above, what are the different needs, experiences and priorities of each of the following categories, in relation to the particular policy/decision? Specify details for each of the Section 75 categories

The different needs of each of the Section 75 categories will continue to be recognised and reflected in the equitable distribution of funding for those events that have met all the necessary selection criteria. Examples of the events spread across the area include - Moira Calling, Hilden Beer Festival and small scale events e.g. at Ballance House and The Little Green Allotments Festival.

Sec 75 Category	Details of needs/experiences/priorities
Religious Belief	The programme will be administered to prioritise equality of opportunity across all categories. For profile see appendix.
Political Opinion	The programme will be administered to prioritise equality of opportunity across all categories. For profile see appendix.
Racial Group	The programme will be administered to prioritise equality of opportunity across all categories. For profile see appendix.
Age	The programme will be administered to prioritise equality of opportunity across all categories. For profile see appendix.
Marital Status	The programme will be administered to prioritise equality of opportunity across all categories. For profile see appendix.
Sexual Orientation	The programme will be administered to prioritise equality of opportunity across all categories. For profile see appendix.

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Men & Women Generally	The programme will be administered to prioritise equality of opportunity across all categories. For profile see appendix.
Disability	The programme will be administered to prioritise equality of opportunity across all categories. For profile see appendix.
Dependants	The programme will be administered to prioritise equality of opportunity across all categories. For profile see appendix.

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Part 2. Screening questions

1. What is the likely impact on equality of opportunity for those affected by this policy, for each of the Sec 75 equality categories? (minor/major/none)

The introduction of an event funding policy will be inclusive of all categories mentioned in the table below.

Sec 75 Category	Details of policy impact	Level of impact (minor/major/none)
Religious Belief		None
Political Opinion		None
Racial Group		None
Age		None
Marital Status		None
Sexual Orientation		None
Men & Women Generally		None
Disability		None
Dependants		None

2**. Are there opportunities to better promote equality of opportunity for people within the Sec 75 equality categories?**

Sec 75 Category	IF Yes, provide details	If No, provide details
Religious Belief		Applications for funding will be considered for all who meet the set criteria, regardless of religious belief depending on available funding.
Political Opinion		Applications for funding will be considered for all who meet the set criteria, regardless of political opinion depending on available funding.
Racial Group		Applications for funding will be considered for all who meet the set criteria, regardless of racial group depending on available

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		funding.
Age		Applications for funding will be considered for all who meet the set criteria, regardless of age depending on available funding.
Marital Status		Applications for funding will be considered for all who meet the set criteria, regardless of marital statusdepending on available funding.
Sexual Orientation		Applications for funding will be considered for all who meet the set criteria, regardless of sexual orientation depending on available funding.
Men & Women Generally		Applications for funding will be considered for all who meet the set criteria, regardless of men & women generally depending on available funding.
Disability		Applications for funding will be considered for all who meet the set criteria, regardless of disability depending on available funding.
Dependants		Applications for funding will be considered for all who meet the set criteria, regardless of dependants, depending on available funding.

This policy represents an opportunity to benefit all users. Any further opportunities to promote equality of opportunity that may arise in the future would be give consideration in due course.

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3. **To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion or racial group? (minor/major/none)**

Good Relations Category	Details of policy impact	Level of impact (minor/major/none)
Religious Belief	Activities funded under the programme will be available to people regardless of religious belief depending on available funding.	None
Political Opinion	Activities funded under the programme will be available to people regardless of political opinion depending on available funding.	None
Racial Group	Activities funded under the programme will be available to people regardless of racial group depending on available funding.	None

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4. **Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?**

The Events Policy has been designed to have a positive impact on the events provided within the LCCC area and support the local economy. Therefore the clear application, funding allocation and offer process would not have a detrimental impact on the section 75 category's stated on pg 16.

Good Relations Category	IF Yes, provide details	If No, provide details
Religious Belief		No adverse impacts identified.
Political Opinion		No adverse impacts identified
Racial Group		No adverse impacts identified

For the reasons provided above it is anticipated that there is no better opportunity to promote good relations. The all-inclusive nature of the policy will create a positive impact on good relations and the proposed monitoring and data capture will collate and monitor these good relations groups within the programme. All event organisers and organisations who receive funding within this programme conduct a post event evaluation.

Additional considerations

Multiple identity

Provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.

LCCC recognises that all individuals are not exclusive to just one designated group. "Multiple identity" has been given consideration within this screening exercise in order to ensure benefit to all groups. LCCC is aware of the 9 equality groups and will aim to be as equitable as possible with respect to implementing the policy.

Part 3. Screening decision

If the decision is not to conduct an equality impact assessment, please provide
details of the reasons.

The screening decision is the policy is screened out without mitigation.
Reason
LCCC does not anticipate that the Events Funding Policy will impact adversely
on any Section 75 group, but instead, through an open and transparent
application process for funding requests, will promote equality of opportunity
and good relations at this time. An annual review of this policy will be
conducted.

If the decision is not to conduct an equality impact assessment the public
authority should consider if the policy should be mitigated or an alternative
policy be introduced.

N/A

If the decision is to subject the policy to an equality impact assessment, please
provide details of the reasons.

N/A

Mitigation

When the public authority concludes that the likely impact is 'minor' and an
equality impact assessment is not to be conducted, the public authority may
consider mitigation to lessen the severity of any equality impact, or the
introduction of an alternative policy to better promote equality of opportunity or
good relations.

Can the policy/decision be amended or changed or an alternative policy
introduced to better promote equality of opportunity and/or good relations?
If so, give the **reasons** to support your decision, together with the proposed
changes/amendments or alternative policy.

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Timetabling and prioritising

Factors to be considered in timetabling and prioritising policies for equality impact assessment.

If the policy has been **'screened in'** for equality impact assessment, then please answer the following questions to determine its priority for timetabling the equality impact assessment.

On a scale of 1-3, with 1 being the lowest priority and 3 being the highest, assess the policy in terms of its priority for equality impact assessment.

Priority criterion	Rating
Effect on equality of opportunity and good relations	
Social need	
Effect on people's daily lives	
Relevance to a public authority's functions	
Total Rating Score	N/A

Is the policy affected by timetables established by other relevant public authorities?

If yes, please provide details

N/A

Agenda 4.1 / Appendix 2a Events Funding Equality Assessment (screened & a...

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Part 4. Monitoring

See note above.

Part 5 - Approval and authorisation

Screened by:	Position/Job Title	Date
Andrew Kennedy	Tourism Manager	24.9.19
Stephen Malcolm	Equality Officer	24.9.19
Approved by:		
Suzanne Lutton	Acting Head of Economic Development	25.9.19

Note: A copy of the Screening Template, for each policy screened should be 'signed off' and approved by a senior manager responsible for the policy, made easily accessible on the public authority's website as soon as possible following completion and made available on request.

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Appendix

The Tourism Strategy 2016 -2020- produced by Lisburn and Castlereagh City Council and Tourism NI

Northern Ireland Statistics and Research Agency, Labour Market Report June 2017
https://www.nisra.gov.uk/news/labour-market-report-june-2017

https://www.nisra.gov.uk/statistics/tourism

Socioeconomic Research commissioned by LCCC and undertaken by Oxford Economics published 2015.

https://tourismni.com/facts-and-figures/tourism-performance-statistics/tourism-industry-barometer/

https://tourismni.com/facts-and-figures/tourism-performance-statistics/

https://tourismni.com/facts-and-figures/economic-impact-of-tourism/

The Tourism Grant Application (up to £10,000) and scoring sheet

Profile breakdown of LCCC (supplied by Stephen)

Appendix 1 - Rural Needs Impact Assessment (RNIA) Template

SECTION 1 - Defining the activity subject to Section 1(1) of the Rural Needs Act (NI) 2016

1A. Name of Public Authority.

Lisburn & Castlereagh City Council

1B. Please provide a short title which describes the activity being undertaken by the Public Authority that is subject to Section 1(1) of the Rural Needs Act (NI) 2016.

Food & Drink Events Programme

1C. Please indicate which category the activity specified in Section 1B above relates to.

	Policy	Strategy	Plan
Developing a	☐	☐	☐
Adopting a	☐	☐	☐
Implementing a	☐	☐	☐
Revising a	☐	☒ x	☒ x
Designing a Public Service	☐		
Delivering a Public Service	☐		

1D. Please provide the official title (if any) of the Policy, Strategy, Plan or Public Service document or initiative relating to the category indicated in Section 1C above.

Food & Drink events programme

1E. Please provide details of the aims and/or objectives of the Policy, Strategy, Plan or Public Service.

The key aim of this programme is to bring together a number of rural producers and other potential partners to strengthen food areas and raise awareness of the range and quality of food producers. LCCC Tourism Strategy, 2018-2022, identified supporting the growing food sector to establish the area as a culinary destination. By showcasing events with local producers it is offering the producers a chance to sell directly to the public. These events boost the area reputation by putting food and drink at heart of its tourism experience. It is offering visitors to the food events experiences increasing dwell time in the area and driving economic growth.

1F. What definition of 'rural' is the Public Authority using in respect of the Policy, Strategy, Plan or Public Service?

Population Settlements of less than 5,000 (Default definition).	X
Other Definition (Provide details and the rationale below).	
A definition of 'rural' is not applicable.	

Details of alternative definition of 'rural' used.

NA

Rationale for using alternative definition of 'rural'.

NA

Reasons why a definition of 'rural' is not applicable.

NA

SECTION 2 - Understanding the impact of the Policy, Strategy, Plan or Public Service

2A. Is the Policy, Strategy, Plan or Public Service likely to impact on people in rural areas?

Yes ☒   No ☐   If the response is **NO** GO TO Section **2E**.

2B. Please explain how the Policy, Strategy, Plan or Public Service is likely to impact on people in rural areas.

The Food & Drink events programme will impact on people in the rural area and it will promote economic investment by:-
- Increasing tourism footfall
- Increasing spend in rural areas
- Increase visitor dwell time in rural areas
- Promoting NI producers to locals and visitors from further afield

The food and drink events programme will focus on Moira and Hillsborough, two rural villages in the LCCC area that have a rich history and a unique, high quality food offering. The Council are aware that attracting more visitors to these areas will require mitigating any negative impacts this may have. Negative impacts will be considered as part of the process and mitigated as early as possible in the programme.

The rural share of the NI population is growing. Over the years 2001-2011 the number of people living in rural areas of NI increased by 15% in comparison to a rise of only 4% in urban.

2C. If the Policy, Strategy, Plan or Public Service is likely to impact on people in rural areas _differently_ from people in urban areas, please explain how it is likely to impact on people in rural areas differently.

Tourism is an expanding area and is being increasingly recognized for its overall contribution to the Northern Ireland economy.

The Food & Drink events programme is an initiative aimed at showcasing local produce and giving producers and local rural businesses an opportunity to collaborate in an attempt to redress the current imbalance of tourism dwell time in urban areas. The events programme will also help build businesses up after the temporary closures due to the Covid-19 pandemic.

The sustainability and stability of businesses is very important in a rural context as these businesses sustain the local community. By engaging in the Food & Drink programme businesses will have the opportunity to explore ways of increasing sales. One example of collaboration between businesses and traders is the Royal Hillsborough Christmas Market with village businesses remaining open late on the evening of the event. The feedback from businesses that it was worthwhile with increased sales.

2D. Please indicate which of the following rural policy areas the Policy, Strategy, Plan or Public Service is likely to primarily impact on.

Rural Businesses	x
Rural Tourism	x
Rural Housing	
Jobs or Employment in Rural Areas	
Education or Training in Rural Areas	
Broadband or Mobile Communications in Rural Areas	
Transport Services or Infrastructure in Rural Areas	
Health or Social Care Services in Rural Areas	
Poverty in Rural Areas	
Deprivation in Rural Areas	
Rural Crime or Community Safety	
Rural Development	x
Agri-Environment	x
Other (Please state)	

If the response to Section 2A was YES GO TO Section 3A.

2E. Please explain why the Policy, Strategy, Plan or Public Service is NOT likely to impact on people in rural areas.

NA

SECTION 3 - Identifying the Social and Economic Needs of Persons in Rural Areas

3A. Has the Public Authority taken steps to identify the social and economic needs of people in rural areas that are relevant to the Policy, Strategy, Plan or Public Service?

Yes [x]   No [ ]   If the response is **NO** GO TO Section **3E**.

3B. Please indicate which of the following methods or information sources were used by the Public Authority to identify the social and economic needs of people in rural areas.

Consultation with Rural Stakeholders [x]   Published Statistics [ ]

Consultation with Other Organisations [x]   Research Papers [ ]

Surveys or Questionnaires [ ]   Other Publications [ ]

Other Methods or Information Sources (include details in Question 3C below). [ ]

3C. Please provide details of the methods and information sources used to identify the social and economic needs of people in rural areas including relevant dates, names of organisations, titles of publications, website references, details of surveys or consultations undertaken etc.

- Draft Northern Ireland Programme for Government (2016-2021)
- Northern Ireland Economic Strategy – Vision for 2030
- Tourism NI- Operating Plan
- Tourism NI – Northern Ireland Tourism Priorities for Growth
- Surveys of Rural Businesses in Hillsborough & Moira
- Consultations with local businesses about the events in Moira/Hillsborough 2019/2021

The Socio-economic profile and forecast, Lisburn & Castlereagh (2018-2032) identified the LCCC area as showing marked distinctions between the rural and urban populations. According to the Interim Local Rural Development Strategy (2016), just under half of the population (47.2%) in the L&CCC area live in rural areas and the population forecast is set to grow by 8,300 residents between 2018-2032 (0.4% per annum, twice that of the NI equivalent). L&CCC's population growth outlook from 2018 – 2032 on average will be 1.65% making it the third highest across NI districts and 0.35 points above the NI rate.

3D. Please provide details of the social and economic needs of people in rural areas which have been identified by the Public Authority?

The Interim Local Rural Development Strategy (2016) has identified the following as key areas:

- Rural Businesses
- Rural Tourism
- Jobs or employment in rural areas
- Education or training in rural areas
- Poverty in rural areas
- Rural development
- Agri-Environment

If the response to Section 3A was YES GO TO Section 4A.

3E. Please explain why no steps were taken by the Public Authority to identify the social and economic needs of people in rural areas?

SECTION 4 - Considering the Social and Economic Needs of Persons in Rural Areas

4A. Please provide details of the issues considered in relation to the social and economic needs of people in rural areas.

The events proposed will have a positive impact on the local rural business community and the Council area as a whole.

According to the Interim Local Rural Development Strategy (2016), just under half of the population (47.2%) in the LCCC area live in rural areas. In the last decade to 2016, suburban areas have seen the highest growth rate of 22.1% with five wards alone covering over half of the districts growth – Ballymacross (44.3%), Carrowreagh (9.7%), Maghaberry (7%), Glenavy (6.3%) and Derriaghy (6.2%).

In Northern Ireland 58% of businesses are based in rural area. The business base in the region as a whole is predominantly small to medium enterprises with a dominance of micro business. In terms of businesses located only in rural areas, 94% are defined as micro (having less than 10 employees). Agriculture plays a more important role in the economy of NI than is the case in the rest of the UK, it generates a higher proportion of total GVA (Gross valued added) in the economy and accounts for a higher proportion of our employment. Furthermore 78% of the total NI land area is in agricultural use. Rural businesses located in NI have particular challenges and need specific solutions. The slow uptake of agriculture and rural enterprises in NI with regards to innovation, the fact that only 67% of rural areas have superfast broadband coverage (98% in urban areas) and 14% of tourism expenditure takes place in rural areas (compared with 86% in urban) are further examples of challenges facing the small rural businesses in Northern Ireland.

In 2018 there were 4,755 VAT/PAYE registered businesses in the L&CCC area (NISRA). The close proximity to Belfast puts the L&CCC area in an advantageous position whereby the population density is a way to generate an increase in sales and revenue.

Considering that almost half of the L&CCC district is rural, the regeneration of the LCCC area, is a key priority for the Council whom over the next 10 years will continue to invest in regeneration initiatives. Economic development initiatives such as the Food & Drink Programme will benefit the local rural population and visitors to the area. The project will contribute towards the Council's overall strategic objective of increasing economic development in the L&CCC area for the benefit of all citizens.

SECTION 5 - Influencing the Policy, Strategy, Plan or Public Service

5A. Has the development, adoption, implementation or revising of the Policy, Strategy or Plan, or the design or delivery of the Public Service, been influenced by the rural needs identified?

Yes [X]   No [ ]   If the response is **NO** GO TO Section **5C**.

5B. Please explain how the development, adoption, implementation or revising of the Policy, Strategy or Plan, or the design or delivery of the Public Service, has been influenced by the rural needs identified.

The objectives of the programme has been identified in Section 2B, fully considering the needs of the rural population. There have been no detrimental impacts identified. If a drinks licence is permitted in Moira Demesne for the day this will be strictly controlled and managed by staff. This will ensure no one underage person is allowed to enter the clearly defined bar area.

If the response to Section 5A was YES GO TO Section 6A.

5C. Please explain why the development, adoption, implementation or revising of the Policy, Strategy or Plan, or the design or the delivery of the Public Service, has NOT been influenced by the rural needs identified.

SECTION 6 - Documenting and Recording

6A. Please tick below to confirm that the RNIA Template will be retained by the Public Authority and relevant information on the Section 1 activity compiled in accordance with paragraph 6.7 of the guidance.

I confirm that the RNIA Template will be retained and relevant information compiled. | x |

Rural Needs Impact Assessment undertaken by:	Veronica Kearney
Position/Grade:	Tourism Development Officer
Division/Branch	Economic Development
Signature:	VERONICA KEARNEY
Date:	8/02/2022
Rural Needs Impact Assessment approved by:	Andrew Kennedy
Position/Grade:	Tourism Manager
Division/Branch:	Economic Development
Signature:	A. Kennedy
Date:	8.2.22

Development Committee

1 September 2022

Report from:

Head of Economic Development

Item for Decision

TITLE: **Corporate Membership of Social Enterprise Northern Ireland 2022/2023**

Background and Key Issues:

Background

1. Social Enterprise NI (SENI) is the representative body for social enterprises and social entrepreneurs across Northern Ireland, with an aim to connect, support, develop and sustain vibrant businesses to create social change in Northern Ireland. They are an independent member-led organisation and a gateway for social enterprises in Northern Ireland. They also act as the first point of contact for the media and the public, promoting a positive vision for social enterprise.

2. Responsibility for Social Economy functions was transferred to Council under the Review of Public Administration in 2015.

3. SENI have encouraged all 11 local Councils to commit to an annual membership of their organisation, running from April to March each year and at a cost of £500 per annum.

4. In 2018, Lisburn & Castlereagh City Council won Council of the Year at the SENI Annual Awards.

Key Issues

1. At a meeting of the Development Committee in November 2020 it was agreed that Lisburn & Castlereagh City Council become a corporate member of SENI for the year 2020/2021 and 2021/2022, at a cost of £300 and £500 respectively. In addition officers are seeking an agreement from Members to renew the annual membership, subject to estimates settlement and evaluation of the valued added having membership.

2. There are a range of benefits associated with having corporate membership of SENI, and these include:

   - Promotion of Council led social enterprise events and programmes via e-zine and social media;
   - Free training for Council staff or Members on what is Social Value;
   - Support for our events and running of joint events with LCCC throughout the year, when needed, including Pitching events, Buy Social events and Entrepreneurship week support;
   - A listing on SENI website as a corporate member;
   - Access to discounted events for Members.

3. There are no plans to include a dedicated Social Enterprise Support Programme in the 2022/2023 economic development programme. Corporate membership of SENI would therefore provide the Council with a cost effective means of continuing to engage with this important sector.

Recommendation:

It is recommended that the Committee considers and agrees that :
1. The Council commits to corporate membership of SENI at a total cost of £500 for 2022/2023
2. That annual membership of SENI continues, subject to estimates and ongoing evaluation of membership status.

Finance and Resource Implications:

£500 annual 2022-2023 membership

Screening and Impact Assessment

1. Equality and Good Relations

Has an equality and good relations screening been carried out on the proposal/project/policy? | No

If no, please provide explanation/rationale

N/A

If yes, what was the outcome?:

Option 1 Screen out without mitigation	Yes/No	**Option 2** Screen out with mitigation	Yes/No	**Option 3** Screen in for a full EQIA	Yes/No

Rationale for outcome/decision (give a brief explanation of any issues identified including mitigation and/or plans for full EQIA or further consultation)

Insert link to completed Equality and Good Relations report:

2. **Rural Needs Impact Assessment**:

Has consideration been given to Rural Needs?	Yes/No	Has a Rural Needs Impact Assessment (RNIA) template been completed?	Yes/No	

If no, please given explanation/rationale for why it was not considered necessary:

If yes, give brief summary of the key rural issues identified, any proposed actions to address or mitigate and include the link to the completed RNIA template:

SUBJECT TO PLANNING APPROVAL: No

If Yes, "This is a decision of this Committee only. Members of the Planning Committee are not bound by the decision of this Committee. Members of the Planning Committee shall consider any related planning application in accordance with the applicable legislation and with an open mind, taking into account all relevant matters and leaving out irrelevant consideration".

APPENDICES:

HAS IT BEEN SUBJECT TO CALL IN TO DATE?   No

If Yes, please insert date:

Development Committee

Confidential

1 September 2022

Confidential Report from:

Director of Service Transformation

Local Government Act (Northern Ireland) 2014
Schedule 6 - Access to Information: Exemption Information

Information relating to the financial or business affairs of any particular person (including the Council holding that information).

When will the report become unrestricted:

Specify when report will become available		Redacted report available	Following award of call-off contract (Mid September 2022	Never	

Item for Decision

TITLE: **Annual Tender Reports for award of Plant and Machinery, Supply/Delivery/Laying of Quarry Bituminous Bound Materials and Associated Works, and Car Park Line Marking**

Background and Key Issues:

Background

1. Annual Tenders have been in place for Hire of Plant and Machinery, Supply/Delivery/Laying of Quarry Bituminous Bound Materials and Associated Works, and Line Marking to service the Council for a number of years.

Agenda 5.1 / 1Confd Tender Report for Annual Tenders AT2 AT3 AT4 Redacted...

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2. The tenders are renewable on an annual basis on a 1+1 basis up to the maximum period of 3 years. The current tenders are now due for renewal.

Key Issues

1. Interested Contractors were invited to submit tenders thorough the eTenderNI portal and tenders were returned as follows:
   a. Hire of Plant and Machinery (2 submissions)
   b. Supply, Delivery, Laying of Quarry Bituminous Bound Materials and Associated Works (5 submissions) and
   c. Line Marking (3 submissions).

2. These tenders were opened by the Head of Assets and Procurement Officer; and forwarded to the Construction Services Manager for evaluating against the agreed criteria.

3. Tenders were received as follows and progressed to stage two of the evaluation process and are recommended to be included in the call-off schedule; Hire of Plant and Machinery (2 submissions) Supply, Delivery, Laying of Quarry Bituminous Bound Materials and Associated Works (5 submissions) and Line Marking (3 submissions).

4. Enquiries have been made to contractors who showed initial interest in requesting tender information, but who did not make a return to ascertain why they did not submit a tender.

5. In each case, the successful tenderer will initially be selected from the required schedule on a ranked/lowest price basis. If in the event that an operative is not available within a specified timescale the Council shall then approach the next ranked/lowest priced tenderer etc.

6. Each contract will be awarded on a task requirement basis.

7. The full tender reports are included for Members' information (**Appendices not attached**)**.**

Recommendation:

It is recommended that Members consider and approve the award of the tenders to those contractors for the call-off of services as required and detailed within the tender reports.

In each case the successful Tenderer will initially be selected from the required schedule on a ranked/lowest price basis. If in the event that an operative is not available within a specified timescale the Council shall then approach the next ranked/ lowest priced tenderer etc.

Finance and Resource Implications:

Budget provision has been included in the annual estimates.

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Screening and Impact Assessment

1. Equality and Good Relations

Has an equality and good relations screening been carried out on the proposal/project/policy? | No

If no, please provide explanation/rationale

The Contracts are deemed to benefit all section 76 groups equally and therefore it was deemed that no screening was required

If yes, what was the outcome?:

Option 1 Screen out without mitigation	No	**Option 2** Screen out with mitigation	No	**Option 3** Screen in for a full EQIA	No

Rationale for outcome/decision (give a brief explanation of any issues identified including mitigation and/or plans for full EQIA or further consultation)

Insert link to completed Equality and Good Relations report:

N/A

2. Rural Needs Impact Assessment:

Has consideration been given to Rural Needs?	No	Has a Rural Needs Impact Assessment (RNIA) template been completed?	No	

If no, please given explanation/rationale for why it was not considered necessary:

A Rural Impact Assessment is deemed not to be required as these are contracts for works services and will apply equally to all communities across the Council area

If yes, give brief summary of the key rural issues identified, any proposed actions to address or mitigate and include the link to the completed RNIA template:

N/A

SUBJECT TO PLANNING APPROVAL: | No

If Yes, "This is a decision of this Committee only. Members of the Planning Committee are not bound by the decision of this Committee. Members of the Planning Committee shall consider any related planning application in

accordance with the applicable legislation and with an open mind, taking into account all relevant matters and leaving out irrelevant consideration".

APPENDICES:

Not Attached

HAS IT BEEN SUBJECT TO CALL IN TO DATE?   No

If Yes, please insert date: